

**MUNICIPALITY OF THE COUNTY OF INVERNESS**

**ADOPTION OF NEW POLICY**

**PREAMBLE:**

From time to time new policies may be adopted by the Municipality of the County of Inverness. It shall be the intent of Council to follow a specified procedure for the adoption of all new policies. This will ensure consistency and will provide an opportunity for careful consideration and review prior to adoption of a policy.

**TERMS:**


The procedure for adoption of a new policy is as follows:

1. Review of New Policy or Amendment to an existing Policy by the Policy Committee.
2. Notice of motion, setting out terms and conditions of the proposed policy, will be made by a Councillor at a regular or special Council meeting for adoption.
3. At the next meeting of Council at least seven (7) days following the Notice of Motion being filed, a motion will be made to adopt the policy. This motion must be regularly moved and seconded and will require at least two-thirds (2/3) vote of the Councillors present at the meeting for the adoption.
4. The Council may postpone the motion to adopt a policy until a subsequent meeting by majority vote, provided that postponement of the motion does not exceed sixty (60) days.

**Approval:**

Policy Committee Review: February 21/12  
Council 7 Day Notice: March 5, 2012  
Council Approval: April 2, 2012

This is to certify that the above policy was approved by Municipal Council on the 2<sup>nd</sup> day of April, 2012.

  
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Joe O'Connor, CAO