



Municipality of the County of Inverness Request for Water Disconnection

Name:	
Civic Address:	
Account Number:	
Mailing Address:	
Telephone:	
Email:	
Date Disconnection Requested:	
Reason for Disconnection:	<input type="checkbox"/> House Sold <input type="checkbox"/> Seasonal <input type="checkbox"/> Demolition
Additional Information:	

Signature of Applicant: _____

Date Completed: _____

Schedule of Fees:

Connection Fee: The Utility shall charge a \$50.00 fee for the creation of a water account, notwithstanding the fact that no physical disconnection of the system may have occurred.

Disconnection Fee: Whenever a customer, for any reason requests that the water be turned off from any premises, a charge of \$60.00 shall be made for turning off the water, and no additional charge shall be made for turning it on again when this is requested unless such request is after regular working hours of the Utility when a fee of \$160.00 shall apply.

Special Service Charge: A special service charge of \$60.00 (\$160.00 if such work is performed after regular working hours) shall be made to each customer receiving a necessary or requested service, such as the shutting off or turning on of water service or other special services not provided for elsewhere in the schedules or the rules and regulations. In the case where the shutting off is requested because there is no operable shut off valve serving the dwelling, an isolation valve must be installed.

Charge for Missed Appointments: Where an appointment has been made by a customer to have a water service hooked up or a meter inspected, or water turned on to a property, or other visits to the property for the inception or maintenance of water service to the property, and the customer fails to keep the appointment or the plumbing is not completed to allow for installation of a water meter and the Utility's staff have to return to the property, there may be a charge of \$25.00 for each visit if, in the judgment of the Utility, it is required.

Finance Staff		IES Staff	
Work Order Complete:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Meter Reading:	
Work Order Number:		Fee Applied:	
Date Work Order Sent to IES:		Time Started:	
Completed by:		Time Completed:	
Date Work Order Posted:		Completed By:	
		Date Completed Work Order	
		Returned to Finance:	
Additional Notes:			