Regular Council Meeting Monday June 4th, 2018 1:30pm Council Chambers

A meeting of Municipal Council was held on Monday, June 4th, 2018 at 1:30pm in council chambers with the following individuals in attendance:

Council: Warden Betty Ann MacQuarrie

Deputy Warden Alfred Poirier Councillor John MacLennan Councillor John Dowling Councillor Jim Mustard Councillor Laurie Cranton

Staff: Keith MacDonald, CAO

Tanya Tibbo, Director of Finance

Donna MacDonald, Director of Recreation/Tourism

Garett Beaton, Director Public Works

Harold MacIsaac, Solicitor

Ellen Murphy, Administrative Assistant

Media: Rankin MacDonald, Inverness Oran

Grant McDaniel, Port Hawkesbury Reporter

CALL TO ORDER

Warden Betty Ann MacQuarrie called the meeting to order at 1:30pm

APPROVAL OF REGULAR COUNCIL MINUTES – MAY 7TH, 2018

MOVED: Deputy Warden Poirier SECONDED: Councillor Cranton

MOTION: That the minutes of the regular council meeting of May 7th, 2018 be approved

MOTION CARRIED

APPROVAL OF AUDIT COMMITTEE MINUTES – MAY 14 TH, 2018

MOVED: Councillor Mustard SECONDED: Councillor Cranton

MOTION: That the minutes of the Audit Committee of May 14th, 2018 be approved

MOTION CARRIED

APPROVAL OF AUDIT COMMITTEE MINUTES – MAY 22 TH, 2018

MOVED: Councillor Dowling SECONDED: Deputy Warden Poirier

MOTION: That the minutes of the Audit Committee of May 22th, 2018 be approved

MOTION CARRIED

NO BUSINESS ARISING

PRESENTATIONS

NOVA SCOTIANS FOR EQUALIZATION FAIRNESS — Martha Ross & Dr Albert Maroun -Presentation Summary

This group has been working on this issue for the last 17 years. They are a ggrassroots organization not affiliated with any political party. Everyday people dedicated to addressing equalization. Parliament and the Government of Canada are committed to the principle of making equalization payments to ensure that provincial governments have sufficient revenues to provide reasonably comparable levels of public services at reasonably comparable levels of taxation. The NS Provincial Government will receive \$1.838 billion this year in an Equalization payment. Inverness County received \$397,180, but was entitled was \$865,583, CBRM should receive around \$239 million of this payment, but will only be provided with \$15 million by the Provincial Government. Cape Breton Island holds 14% of the provinces population and we receive .77% of the Equalization payment. Not even 1%. Five towns have dissolved and more have applied to dissolve due to underfunding. PEI has 146,283 people and receives \$419 million in Equalization. Cape Breton Island has 132,010 people and receives \$15 million from the Provincial Government in Halifax. CBRM pays higher tax (67% commercial and 87% residential) than HRM pays. Halifax is using our money to grow their infrastructure. Members of the Legislative Assembly must require the Nova Scotia government to utilize 100% of the Federal Equalization Transfer payment for the purpose specified in the Constitution. In misappropriating federal equalization transfer payments, the Nova Scotia government is violating the Charter rights of the citizens of the poorest communities in Nova Scotia. This amounts to constructive theft of their money, through higher taxation and denial of public services they are due.

PORT HAWKESBURY PAPER— Andrew Fedora-Presentation Summary

Forestry practices deemed acceptable at one time have since been improved. Quite a bit of what is heard in the media is based on emotions. Forests do not last forever. Port Hawkesbury Paper does not just go out and clear cut and spray wherever they want to make as money as they can and then just walk away. Port Hawkesbury Paper has a crown license which includes 522,000

hectares of working forest and 108,000 hectares of crown wilderness which is unlicensed. Of the 522,000 hectares, 12% is protected which include lynx buffers, steep slopes in CB Highlands National Park, old forest, moose retention areas, non-forest areas, stream buffers, deer wintering areas, etc. in the end 48% of the 522,000 hectares is protected. So 48% is under complete protection, another 39% has heavy restrictions so that leaves 13% of the forestry utilization license where Port Hawkesbury Paper operate within provincial and federal regulations. Clear cutting is done but not as a go to resort but as a tool in the toolbox. The average yearly crown harvest is 5500 hectares, the average yearly clear cut harvest is 2621 hectares and the average silviculture is 4115 hectares. Herbicides have not been used since 1997 when the company was still Stora Enso. Golf courses, agriculture and landscaping all use more herbicides than forestry management. Forest certification is an industry standard that has been written for sustainable forestry management. There is a wide variety of stakeholders who came up with the standard and if those practices are followed then you are given a stamp on your product that says you are managing forests sustainably. FSC is the gold standard for certification and Port Hawkesbury Paper has that level of certification. This is determined by an independent third party organization. Port Hawkesbury Paper has never failed this audit. This information is public. The biomass plant is owned by Nova Scotia Power and hardwood is not harvested for use at the Biomass plant. Mill residue is used at the Biomass plant such as bark and wood chips. It doesn't make sense economically for the Port Hawkesbury Paper to being selling hardwood to the Biomass plant. It takes years to cut a single stick of wood on crown land. There is a 100 year strategic plan, a 20 year landscape level plan that ties in an ecological landscape level and a 5 year operational plans. There are constant approvals required for the certification so they are scrutinized on a regular basis. In Inverness County the

CAPE BRETON FAMILY PLACE – Joanna LaTulippe-Rochon and Mitch McNutt – Presentation Summary

Cape Breton Family Resource Coalition Society is a family-centered, non-profit, registered charity operating since 1993 by a volunteer Board of Directors. The organization was formally incorporated in March of 1994 and has operated in Inverness County since 1995. Joanna La-Tulippe-Rochon is executive director of Cape Breton Family Resource and has been with Family Place since it started back 24 years ago. They cover all of Cape Breton. Family Place worked with 1924 families with approximately 2200 children, last year alone. In 2017/18 fiscal year, there were 37 programs delivered to families in Inverness County in such communities as Cheticamp, Inverness, Judique Mabou, the Margarees, Port Hood, St Joseph du Moine and Whycocomagh. They offer home visiting programs for a variety of needs. Then there are parent education programs, family focused programs which include 26 play group programs county wide on a weekly basis. There are currently 45 programs island wide. They are now able to license family homes for the purpose of day care. There is currently one approved day care in Inverness and three more awaiting approval in Inverness County. There are 3 staff in Inverness and 5 in Port Hawkesbury. The 2017 – 2018 fiscal year has seen Family Place offer 31 programs in Inverness County in the communities of Cheticamp, Inverness, Judique, Mabou, Margaree, Margaree

Forks, Port Hood, St. Joseph du Moine. These programs saw participants from 35 of the County's communities.

Inverness Garden Project -Guided by values of competence, respect and fairness, the Inverness Garden Project will facilitate opportunities for enjoyment, learning, and enhanced food security through gardening and outdoor experiences. Family Place will work with community partners to turn the unused back lot of its Central Avenue, Inverness location into a place of beauty, a place to experience the joys of gardening and being outside. This space will be available to program participants and visitors alike. With the gentle guidance of instructors, children, together with their parents and caregivers, will create kitchen gardens based on basic gardening principles and be introduced to the simple joys of being outside. Programs will be family-focused and include experts from the community as well as other hands-on learning opportunities. As produce becomes available, families will share in the vegetable and herbal crops that they have worked to produce. Accessibility to healthy food choices will be increased within our community as the gifts of the garden are shared. Children and adults will have the opportunity to experience local cooking traditions as the learning moves from the gardens to the kitchen. Healthy food preparation and preservation techniques and traditions will be shared with participants. The principle of sustainability and the science of gardening in a way that is compatible with our Cape Breton climate will help ensure this legacy project continues to feed the hearts, minds, and bodies of all who experience it for years to come. Gardening throughout the four seasons will be explored as we work to reconnect participants to all the good the soils of Cape Breton have to offer. The anticipated total costs related to this project are \$6000 of which Family Place will invest \$3000. Family Place requests Inverness County Council to consider contributing the remaining \$3000 to help bring this worthy project to life.

Council direction: This request will go to the next Audit Committee meeting for review.

COMMON GOOD SOLUTIONS- CHLOE DONATELLI

The main office is in Halifax and a smaller office is set up in Sydney. Common Good Solutions leads social enterprise development around the province which is the pairing of business practices and principles to build strong enterprises that nurture the health and sustainability of communities. In April 2017, the province released a social enterprise framework used for the entire province with the definition being social enterprises operating for the purpose of addressing a cultural, environmental, economic or social need. The majority of profits are reinvested back into the mission. For profit social enterprise is required to give back 50% of their profits back to the community. There are examples in the County. There was a survey last summer which had 288 responses of which 41% identified with missions that were social, 33% were cultural missions, 14% were economic and 11% were environmental. There are business' who sell goods and services. In 2016 there were 3330 full time positions & \$179 million in revenue in 2017, the median age of operation was 30 years and >75% operated at the

local/community scale, 66% plan to grow in the next year; strongest area of need is gaining access to new customer markets.

There are tools and support that the municipality has at their disposal to support social procurement which is leveraging a social value from your existing procurement. By looking at the goods and services bought now and how that can be directed to support social enterprise is one way. When we focus on best value for money procurement is much more than a financial transaction, it is a tool for building healthy and vibrant communities. By shifting some existing purchasing to social enterprises or by requiring a social value component in large projects we can create local economic and social benefits without increasing costs. The two main ways are through direct procurement from a social enterprise and incorporating social value criteria into tender documents. Having social value measured as one of the tools for assessment in a tender process could be done by the Municipality such as so much labour has to be provided locally. Linda Rankin, NS Manager of Sustainable Procurement Integration could come to the Municipality and speak about the provinces procurement policy involving social enterprise. The evolution or procurement has come a long way from being based on price and quality; to now price, quality, green and social as equal determinants. Provincially and municipally social procurement is progressing across the country. There is no municipality with a social procurement policy. There is training and support available from Common Good Solutions to learn how to use the tools that are already in place.

Council Direction: Staff to review the development of a procurement plan that includes social enterprises

FOYER PERE FISET -MUNICIPAL HOUSING CORPORATION

MOVED: Deputy Warden Poirier SECONDED: Councillor Cranton

MOTION: WHEREAS The county of Inverness Municipal Housing Corporation (the

"corporation") proposes to enter into a mortgage of it property at Cheticamp with Housing Nova Scotia ("HNS") for the purpose of financing the renovations to the Foyer Pere Fiset at Cheticamp, in the amount of

\$1,734,947.00

AND WHEREAS pursuant to the Section 12(c) of the Municipal Housing Corporation Act, R.S.N.S. 1989 Chapter 304 the approval of the

Municipality is required

RESOLVED that the Municipality of the County of Inverness does hereby approve the mortgaging by the Corporation of the Foyer Pere Fiset property at Cheticamp to Housing Nova Scotia (HNS) for the purpose of renovating the long term care facility and, as well, the granting of any and

all of the security required by HNS for this purpose.

MOTION CARRIED

FORMER SCHOOL BOARD OFFICES – PORT HASTINGS

MOVED: Deputy Warden Poirier SECONDED: Councillor Mustard

MOTION: That the municipal property known as PID 50293323 located at 78

Cemetery Road in Port Hastings, as it is no longer needed for any use, put for sale the property at a price no less than market value which will be

advertised.

MOTION CARRIED

MARGAREE AIRPORT COMMITTEE UPDATE – Councillor Cranton

The plane that was on the property has been removed. The gentleman that was interested in managing the airport has backed out, but is still available for advisory services if needed. The radio controlled planes group, that hold a show on the airport property annually, have named the municipality on their insurance policy because of the liability and a copy of that policy has been received. Transport Canada will be contacted so that the airport will be considered closed during this event. The old building, that was to be demolished, will stay until the end of June for this event for the purposes of storage. Perhaps there could be phone service outside the building because there is no cell service or a phone in the building.

ACCESSIBILITY COMMITTEE UPDATE – Councillor Cranton

This committee was formed as a committee of council but that has since changed. There was a chair leader fundraiser and it was established as a result of that event that the committee would apply for a not for profit organization. The organization would then like to continue to work with the municipality on accessibility issues.

MOVED: Councillor Cranton SECONDED: Councillor Dowling

MOTION: That the accessibility committee formed as a committee of council be dissolved.

MOTION CARRIED

MAGAREE WIND TURBINE/SCOTIA WIND UPDATE- Councillor Cranton

Councillor Cranton is asking on behalf of Scotia Wind, if the municipality could hold the funds from Scotia Wind in a separate account for distribution within the Inverness/Margaree area. An agreement can be drawn up. Warden MacQuarrie has an organization with the same request. There will have to be more discussion on this before an answer will be decided.

CAPE BRETON UNIVERSITY - MEMORANDUM OF UNDERSTANDING

The agreement will go to the municipal solicitor for review before a decision will be made.

ROAD NAMES

MOVED: Councillor Cranton SECONDED: Deputy Warden

MOTION: That the upper part of the West Big Intervale Road be changed to Sugar Loaf

Valley Road.

MOTION CARRIED

MOVED: Councillor Dowling SECONDED: Deputy Warden Poirier

MOTION: That the Studebaker Lane be named as such and approved

MOTION CARRIED

CHETICAMP ADVISORY COMMITTEE

MOVED: Deputy Warden Poirier SECONDED: Councillor Dowling

MOTION: That the following members: Joeleen Larade, Kevin John Camus, Robert Lelievre,

Andrew Bourgeois, Lucille Timmons and Deputy Warden Alfred Poirier

be approved as area advisory committee members for Cheticamp and sent to

Eastern District Planning Commission.

MOTION CARRIED

GENERAL OPERATING BUDGET

RESOLVED that pursuant to Section 72 of the Municipal Government Act, of the Province of Nova Scotia, the Municipal Council of the Municipality of the County of Inverness estimated that sums amounting to \$11,173,700 are required for the lawful purpose of the said municipality for the year ending March 31, 2019, after crediting the probable revenue from all sources other than the rates of the said year and making due allowances for the abatement and losses which may occur in the collection of taxes for the said year which may not be collected or collectible.

FURTHER RESOLVED that the Council hereby authorize the levying and collection of a commercial property rate of \$1.85 and a residential and resource rate of \$1.02 per one hundred dollars of the assessed value of property and on the assessment roll which the said Council deems sufficient to raise the sum required to defray the expenditures of the said Municipality of the said year.

Residential	\$ 1.02	Per \$100 of Assessment
Commercial	\$ 1.85	Per \$100 of Assessment
Resource	\$ 1.02	Per \$100 of Assessment
District 1		
Sewer Maintenance Area Rate	\$ 0.31	Per \$100 of Assessment
Cheticamp Fire Department Area Rate	\$ 0.10	Per \$100 of Assessment
Cheticamp Fire Department Area Rate (Commercial)	\$ 0.06	Per \$100 of Assessment
Pleasant Bay Fire Department Area Rate	\$ 125.00	Per Dwelling Unit
Meat Cove Fire Department Area Rate	\$ 60.00	Per Dwelling Unit
District 2		
LeMoine Fire Department Area Rate	\$ 0.08	Per \$100 of Assessment
LeMoine Fire Department Area Rate (Commercial)	\$ 0.05	Per \$100 of Assessment
North East Margaree Fire Department Area Rate	\$ 0.10	Per \$100 of Assessment
Margaree Fire Department Area Rate	\$ 0.10	Per \$100 of Assessment
Margaree Fire Department Area Rate (Commercial)	\$ 0.10	Per \$100 of Assessment
District 3		
Sewer Maintenance Area Rate	\$ 0.30	Per \$100 of Assessment
Inverness Fire Department Area Rate	\$ 0.08	Per \$100 of Assessment
District 4		
Sewer Maintenance Area Rate	\$ 0.30	Per \$100 of Assessment
Whycocomagh Fire Department Area Rate	\$ 0.10	Per \$100 of Assessment
Lake Ainslie/Upper Margaree Fire Department Area Rate	\$ 0.10	Per \$100 of Assessment
Valley Mills Fire Department Fire Protection	\$ 0.10	Per \$100 of Assessment
Blues Mills Fire Department Fire Protection	\$ 0.05	Per \$100 of Assessment
District 5		
Sewer Maintenance Area Rate	\$ 0.30	Per \$100 of Assessment
Mabou Fire Department Area Rate	\$ 100.00	Per Dwelling Unit. Maximum of \$200
Port Hood Island Fire Department Building Area Rate	\$ 0.10	Per \$100 of Assessment
Port Hood Fire Department Area Rate	\$ 0.10	Per \$100 of Assessment
Port Hood Fire Department Area Rate (Commercial)	\$ 0.06	Per \$100 of Assessment
District 6		
Sewer Maintenance Area Rate (Judique & Port Hastings)	\$ 0.30	Per \$100 of Assessment
Port Hastings Fire Department Area Rate	\$ 0.10	Per \$100 of Assessment
West Bay Road Fire Department Area Rate	\$ 0.10	Per \$100 of Assessment
Judique Fire Department Area Rate	\$ 0.10	Per \$100 of Assessment

MOVED: Deputy Warden Poirier SECONDED: Councillor Dowling

MOTION: AND BE IT FURTHER RESOLVED that the said Council hereby require payment of the said rates to be made to the Tax Collector or Treasurer of the said

Municipality on August 31st, 2018.

FURTHER RESOLVED that the said Council hereby impose an additional percentage of one percent (1%) per month on all rates and taxes remaining unpaid after August 31st, 2018.

FURTHER RESOLVED that the Council fixes April 1st, 2019 as the day after which the tax collector may proceed to issue warrants for the collection on all rates and taxes then unpaid.

That the General Operating Budget as per above for the year ending March 31st 2019, be approved.

MOTION CARRIED

<u>Councillor Dowling</u> commented that he was disappointed that the Airport situated in Port Hastings was not included in the general operating budget again this year, but he was not opposed to approving the budget as it is today.

<u>Councillor MacLennan</u> commented, as well, that he feels that District 4 is not represented very well in the budget and also that cows are still running at large in the Portage Road area.

<u>Councillor Mustard</u> is very pleased that the budget is very pleased that the municipality has stepped up to support many organizations county wide with many initiatives.

<u>Deputy Warden Poirier</u> commented that issues that happened with the previous administration needs to be dealt with and rectified in order for this council to move forward.

<u>Councillor Cranton</u> thanked everyone for all their efforts on the budget.

CAPITAL BUDGET

MOVED: Councillor Cranton
SECONDED: Deputy Warden Poirier

MOTION:

That council approve the capital budget for next two fiscal years with spending totally \$7,139,840.00 in the fiscal year 2018/19 will include assessments of the water & wastewater facilities, internet & cellular connectivity, municipal building renovation, basement upgrades, 86 High Road building upgrades, Public Works building ventilation, Judique WWTP replacement, Whycocomagh WWTP replacement, Mabou WWTP replacement, Judique reservoir, excavating running gear, camera system trailer, Inverness water supply upgrade, radio read water meters, tourism strategy signage, Cheticamp lift station generator, portable generators for water utility, Judique fire hydrants, vacuum trailer and

Whycocomagh water valves. Funding will come from general operations, gas tax reserve, capital reserve, operating reserve, water depreciation reserve, approved infrastructure funding, approved infrastructure funding, other grants and local improvement charges. Year 2 total of \$3,992,000.00 in the fiscal year 2019/20 will include Inverness water valves, Judique WWTP replacement, Whycocomagh WWTP replacement, Public Works building gate/fencing, security system on municipal properties, elevator PW building Strathlorne, Port Hood wharf decommissioning, Port Hood Island Wharf repair/replacement and municipal building landscaping & parking funded through general operations, gas tax reserve, operating reserve, anticipated infrastructure funding and local

MOTION CARRIED

DEPARTMENT REPORTS

improvement charges.

Tax/Finance

TAX WRITE OFFS

MOVED: Councillor Mustard SECONDED: Deputy Warden Poirier

MOTION: To write off taxes and interest in the amount of \$20,513.43 for the following

accounts:

Account	Owner	Principal	Interest	Total Write Off	District Notes
6318983	JOE'S DRIVE INN LTD.	788.50	354.05	1,142.55	2 Inactive account 2014
7202806	TINGLEY MERVIN	703.95	345.98	1,049.93	2 Inactive account 2015
7151527	AVCO FINANCIAL SERVICES	488.40	239.14	727.54	6 Business occupancy removed in 2013
10355389	NOVA SCOTIA FARM LOAN BOAR	26.50	9.62	36.12	5 Calder farms duplicate account removed by PVSC 2016
5951496	AUCOIN CHARLES	1,055.85	572.68	1,628.53	1 duplicate assessment for 2017 - tax sale search done
7962290	MACDONALD JOHN DAN	1,251.77	459.42	1,711.19	2 Duplicate assessment-removed from roll for 2016 - Customer informed County
1372122	EDMUND MITCHELL A	1,870.40	1,254.50	3,124.90	4 Duplicate assessment-removed from roll for 2017 - tax sale search done
9443142	CHIASSON JOSEPH	47.30	15.51	62.81	2 Duplicate of 00734756 - removed by PVSC 2016
10338581	GERROW HARRY	14.56	6.15	20.71	2 dwelling only -removed for 2013
9083812	TREMBLEY VALERIE	160.24	25.60	185.84	6 dwelling only -removed for 2015
10495822	DAIGLE MICHAEL	81.60	30.34	111.94	6 dwelling only -removed for 2015
9291393	ACTION MANAGEMENT SERVICES	1.12	0.29	1.41	6 dwelling only -removed for 2015
6367429	FORTUNE ROBERT	130.88	64.18	195.06	2 Dwelling only removed by PVSC 2013
6373992	BOYLE GERARD	760.57	352.55	1,113.12	6 Dwelling only removed by PVSC 2015
7962800	STRATHISLA SYSTEMS LTD	1,453.76	654.86	2,108.62	6 Dwelling only removed by PVSC for 2015 mobile destroyed in fire
6367437	GEORGE MACLEAN	573.96	103.14	677.10	2 Dwelling only removed by PVSC 2018
5983762	JOSEPH HOCHIEMER	846.72	152.01	998.73	4 Dwelling only removed by PVSC 2018
8827303	HART BARRY W	715.13	889.88	1,605.01	2 Dwelling only removed by PVSC 2018
5800277	INGRAHAM NELSON CLEMENT	402.08	164.82	566.90	2 Inactive account, duplicate assessment for 2014
7142498	CHEDIAC WOODY	604.44	423.80	1,028.24	6 Inactive account 2016
1502174	AUCOIN ANDRE	236.50	78.21	314.71	1 Inactive account - mobile demolished in 2014
393177	POIRIER CLAUDE P	111.51	54.86	166.37	1 Machinery and equipment - deactivation per PVSC
9081224	HALFPENNY (JARDINE) JOY	796.32	191.04	987.36	6 Mobile moved out of County - Lawyer did not check for balances
10085365	WELLS BRIAN	640.26	308.48	948.74	6 Mobile moved out of County
		13,762.32	6,751.11	20,513.43	

MOTION CARRIED

CAPITAL RESERVE

MOVED: Councillor Mustard SECONDED: Councillor Cranton

MOTION: To transfer \$479,170 to the capital reserve for the 2017-2018 fiscal year.

MOTION CARRIED

PROVINCIAL CAPITAL ASSISTANCE PROGRAM

MOVED: Councillor Mustard SECONDED: Councillor Dowling

MOTION: To apply for fifty percent (50%) funding to complete a wastewater and wastewater

system assessment, totaling \$116,200, under the Provincial Capital Assistance

Program (PCAP).

MOTION CARRIED

Recreation/Tourism/Culture

Annalee MacEachern will be retiring after 19 years of service to the municipality.

CORRESPONDENCE

None

"In Camera"

MOVED: Councillor Dowling SECONDED: Deputy Warden Poirier

MOTION: That council move to "In Camera" at 4:49pm

MOTION CARRIED

MOVED: Deputy Warden Poirier SECONDED: Councillor Cranton

MOTION: To move back to regular council at 5:02pm

MOTION CARRIED

RECOMMENDATIONS FROM "IN CAMERA"

SALE OF PROPERTY IN PORT HAWKESBURY

MOVED: Councillor Dowling SECONDED: Deputy Warden Poirier

MOTION: That the agreement for the sale of property jointly owned by the Municipality of

the County of Inverness and the Town of Port Hawkesbury be signed, for a new

business in Port Hawkesbury.

MOTION CARRIED

REFUND FROM TAX SALE

MOVED: Councillor Cranton SECONDED: Councillor Dowling

MOTION: That the purchase price of \$2049.28 plus interest be refunded to Lucy Dykhuis

regarding PID 50008887 purchased in a tax sale.

MOTION CARRIED

JUDIQUE WATER REBATE

Consensus was to provide a credit to the customers of the Judique Water System. This is due to the boil order that has occurred for an extended period of time. The credit would be applied to

CONSENSUS WAS TO ADJOURN THE MEETING AT 5:10PM	

customer's accounts for a prorated total of 29 days credit. A policy needs to be developed