Consolidated financial statements

Municipality of the County of Inverness

March 31, 2020

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Management's responsibility for financial reporting

The consolidated financial statements have been prepared by management in accordance with Canadian public sector accounting standards, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the consolidated financial statements and supplementary schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the consolidated financial statements. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements.

Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control, and exercises these responsibilities through the Audit Committee. Council reviews internal financial statements on a regular basis and external audited consolidated financial statements annually. The Audit Committee also discusses any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The external auditors, Grant Thomton LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the consolidated financial statements. The external auditors have full and free access to financial management of the Municipality of the County of Inverness and meet when required. The accompanying Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the consolidated financial statements.

On behalf of the Municipality of the County of Inverness

Chief Administrative Officer

Director of Finance



Independent auditor's report

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To the Warden and Council of the Municipality of the District of Inverness

Opinion

We have audited the accompanying consolidated financial statements of the Municipality of the County of Inverness (the Entity") on pages 4 to 24, which comprise the consolidated statement of financial position as at March 31, 2020, and the consolidated statements of operations, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Municipality of the County of Inverness as at March 31, 2020, and the results of its operations, changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other matters

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements taken as a whole. The supplementary information included on Pages 25 to 29 is presented for purposes of additional information and is not a required part of the consolidated financial statements. Such supplementary information has been subjected to the auditing procedures applied, only to the extent necessary to express an opinion in the audit of consolidated financial statements taken as a whole.

Responsibilities of management and those charged with governance for the consolidated financial statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's responsibilities for the audit of the consolidated financial statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Entity and the organizations it controls to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit

Sydney, Canada September 25, 2020 grant Thornton LLP nartered Professional Accountants

Municipality of the County of Inverness Consolidated statement of financial position

March 31	2020	2019
Financial assets		
Cash and cash equivalents		
Unrestricted	\$ 16,197,978	\$ 17,077,447
Restricted	3,103,066	2,767,628
Taxes receivable (Note 2)	1,493,052	1,179,741
User charges receivable (Note 3)	1,143,199	751,956
Receivable from governments (Note 4)	349,995	426,380
Other receivables (Note 5)	<u>2,394,245</u>	2,415,458
	<u>24,681,535</u>	<u>24,618,610</u>
Liabilities		
Payables and accruals (Note 7)	5,435,847	5,443,276
Deferred revenue (Note 14)	6,129,561	4,834,084
Tax sale surplus	885,489	842,873
Unfunded retirement benefits (Note 8)	6,053,800	6,090,200
Long term debt (Page 22)	33,539,777	<u>35,069,342</u>
	<u>52.044,474</u>	<u>52,279,775</u>
Net debt	(27,362,939)	<u>(27,661,165</u>)
Non-financial assets		
Tangible capital assets (Pages 23 - 24)	57,112,943	57,789,247
Tax sale properties	202,799	202,799
Prepaid expenses	36,811	26,339
Inventory	134,677	141,491
	57,487,230	<u>58,159,876</u>
Accumulated surplus	\$ 30,124,291	\$ 30,498,711

Commitments and contingencies (Note 7)

Approved by:

Warden

See accompanying notes to the consolidated financial statements.

Municipality of the County of Inverness Consolidated statement of operations

March 31 2020 2019

Revenue	Budget (Note 12)	<u>Actual</u>	<u>Actual</u>
Municipal taxation	\$ 10,650,900	\$10,060,427	\$ 9,209,709
Grants-in-lieu	402,200	413,967	393,299
Services provided to other governments	205,000	225,749	201,313
Conditional transfers from other governments	122,900	385,555	365,823
Unconditional transfers from other governments	714,387	512,413	510,826
Sale of services	280,760	378,932	312,822
Public Health Services	15,399,369	15,442,018	14,850,672
Water utility operating revenues	699,760	712,398	685,663
Other revenue from own sources	452,700	918,764	1,269,170
Capital grants	600,000	906,469	1,340,189
	29,527,976	29,956,692	29,139,486
Expenses			
General government services	3,377,761	3,022,586	2,756,012
Protective services	2,768,925	2,791,037	2,704,434
Transportation services	1,232,650	1,503,587	1,149,937
Environmental health services	3,264,600	4,114,434	3,695,035
Environmental development services	1,438,647	1,396,193	1,050,427
Public health services	15,113,246	15,569,669	14,981,682
Recreation and cultural services	968,500	689,997	659,270
Water treatment and distribution	<u>885,931</u>	1,243,609	<u>1,157,158</u>
	29,050,260	30,331,112	28,153,955
Annual surplus	\$ 477,716	\$ (374,420)	\$ 985,531
	<u> </u>	<u> </u>	<u> </u>
Accumulated surplus, beginning of year		\$30,498,711	\$ 29,513,180
Annual surplus		(374,420)	985,531
Accumulated surplus, end of year		\$30,124,291	\$ 30,498,711
Accumulated surplus, end of year		<u>\$30,124,291</u>	\$ 30,498,711

See accompanying notes to the consolidated financial statements.

Municipality of the County of Inverness Consolidated statement of changes in net debt

Year ended March 31		2020	2019
	<u>Budget</u> (Note 12)	<u>Actual</u>	<u>Actual</u>
Annual surplus	\$ 477,716	\$ (374,420)	\$ 985,531
Acquisition of tangible capital assets, net Proceeds on disposal of tangible capital assets Loss on disposal of tangible capital assets Amortization of tangible capital assets	(1,850,000) - - -	(2,550,592) 341,638 156,302 2,728,956	(2,954,032) - - 2,645,662
Change in tax sale properties and other non-financial assets	<u>(1,372,284)</u> 	<u>301,884</u> (3,658)	<u>677,161</u> <u>(38,417)</u>
Change in net debt	\$ (1,372,284)	\$ 298,226	\$ 638,744
Net debt, beginning of year		(27,661,165)	(28,299,909)
Net debt, end of year		<u>\$(27,362,939)</u>	<u>\$(27,661,165</u>)

Included in net debt above is \$31,679,777 of long-term debt issued to the County of Inverness Municipal Housing Corporation by Nova Scotia Housing Development Corporation which is fully funded by the Department of Health and Wellness on an annual basis.

Thus, there is no requirement for the Municipality of the County of Inverness to raise tax dollars to fund these payments.

Municipality of the County of Inverness Consolidated statement of cash flow

Year ended March 31	2020	2019
Increase (decrease) in cash and cash equivalents		
Operating activities Annual surplus Amortization of tangible capital assets Loss	\$ (374,420) 2,728,956 156,302	\$ 985,531 2,645,662
Tax sale properties and other non-financial assets Taxes receivable User charges receivable Receivables from governments Other receivables Payables and accruals Deferred revenue Tax sale surplus Unfunded retirement benefits	2,510,838 (3,658) (313,311) (391,243) 76,385 21,213 (7,429) 1,295,477 42,616 (36,400)	3,631,193 (38,417) 119,366 145,882 877,017 (684,808) 449,130 468,756 113,164 12,800
Financing activities Receipt of long-term debt Repayment of long-term debt	3,194,488 - (1,529,565)	5,094,083 1,706,714 (1,552,034)
Investing activities Acquisition of tangible capital assets Proceeds on the sale of tangible capital assets	(1,529,565) (2,550,592) 341,638 (2,208,954)	(2,954,032) - (2,954,032)
Net increase in cash and cash equivalents Cash and cash equivalents Beginning of year	(544,031) 19,845,075	2,294,731 17,550,344
End of year	\$ 19,301,044	\$ 19,845,075

See accompanying notes to the consolidated financial statements.

March 31, 2020

1. Summary of significant accounting policies

The consolidated financial statements of the Municipality of the County of Inverness are the representations of management prepared in accordance with generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

The focus of PSAB financial statements is on the financial position of the Municipality and the changes thereto. The consolidated statement of financial position includes all of the assets and liabilities of the Municipality.

Significant aspects of the accounting policies adopted by the Municipality are as follows:

Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues, expenditures and changes in fund balances and in financial position of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their affairs and resources to the Municipality and which are owned or controlled by the Municipality. In addition to general government tax-supported operations and the water utility operations, they include the following:

County of Inverness Municipal Housing Corporation

The Municipality has also consolidated the following proportionally controlled entity:

Eastern District Planning Commission – 23% (2019 – 23%)

Interdepartmental and organizational transactions and balances are eliminated.

Budget

The budget figures contained in these financial statements were approved by Council on June 6, 2019, in its original fiscal plan; they also include budgets prepared and approved by controlled entities and are adjusted for amortization in accordance with Public Sector requirements.

Revenue recognition

At each financial statement date, management evaluates the likelihood of having to repay taxes collected under tax measures that have been deemed authorized using the concept of legislative convention and recognizes a liability when required. Related refunds are accounted for in the period in which the change in estimate occurs.

All non-government contributions or grant revenues that are externally restricted such that they must be used for a specified purpose are recognized as revenue in the period in which the resources are used for the purpose or purposes specified. Any externally restricted inflow received before the criterion has been met is reported as a liability until the resources are used for the purpose or purposes specified.

March 31, 2020

1. Summary of significant accounting policies (continued)

Revenue recognition (continued)

Unrestricted revenue is recognized when received or receivable if the amount to be received can be reasonably estimated and ultimate collection is reasonably assured.

Government transfers

Government transfers received are recognized in the consolidated financial statements as revenue when the transfers are authorized and all eligibility criteria have been met except when there is a stipulation that gives rise to an obligation that meets the definition of a liability. In that case, the transfer is recorded as a liability and recognized as revenue as the stipulations are met.

Government transfers to individuals and other entities are recognized as an expense when the transfers are authorized and all eligibility criteria have been met.

Expenses

Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation.

Cash and cash equivalents

Cash and cash equivalents include cash on hand, balances with banks and short-term deposits with original maturities of three months or less. Bank borrowings are considered to be financing activities. Cash proceeds from tax sales in excess of the arrears taxes receivable are deposited in a separate bank account and are restricted for a period of twenty years at which time the cash can be taken into operations. The balance of the tax sales surplus account at year end is \$885,489 (2019 - \$842,873).

Other restricted cash relates to capital renewal reserve cash received from the Nova Scotia Department of Health that is required to be invested by the Home and used, with the Department's approval, to support future replacement of facility components in accordance with the Department's policies for asset replacement and their theoretical useful life. These funds are deferred and will be recognized when the related cost is incurred. Balance of the capital renewal account at year-end is \$2,217,578 (2019 - \$1,924,755).

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the consolidated change in net debt for the year.

March 31, 2020

1. Summary of significant accounting policies (continued)

Tax sale

Annually, the Municipality hosts a tax sale for properties whose owners are not up to date on their tax payments. The amounts from the proceeds of sale in excess of tax owing must be held for a period of 20 years. After the 20-year period of holding these funds in trust has expired, the cash will be transferred to the capital reserve. In 2020, there were no transfers made from the tax sale amounts to the capital reserve.

Tangible capital assets

Tangible capital assets are recorded at cost less accumulated amortization and impairment which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the assets. The cost, less residual value, of the tangible capital assets is amortized using the following rates and basis:

Buildings 3.33%, straight line (30 years), 4% declining

balance

Engineered structures 5%, straight line (20 years)

Automotive equipment 16.67%, straight line (6 years), 30% declining

balance

Machinery and equipment 6.67 - 10%, straight line (10 – 15 years), 20%

declining balance

Sewer lines 2%, straight line (50 years)
Paving and water systems 8%, declining balance
Streets and lighting 4%, straight line (25 years)
Computer equipment 30%, declining balance
Website development 10%, straight line (10 years)
Other equipment 10 - 35%, declining balance
Utility plant in service 2 - 20%, straight-line

A full year of amortization is charged in the year after acquisition. Assets under construction are not amortized until the asset is available for productive use. The Municipality does not capitalize interest as part of the costs of its capital assets.

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and are also recorded as revenue.

School assets

All school buildings on hand remain assets of the Municipality but are under the operational control of the school board until such time as the board no longer requires the asset for school purposes. At that time, control will revert back to the Municipality.

School buildings have not been recorded as tangible capital assets, as they are not currently under the control of the Municipality.

Deferred revenue

Gas tax and other deferred grant revenue will be recognized in the period in which any stipulations and eligibility criteria been met.

March 31, 2020

1. Summary of significant accounting policies (continued)

Liability for contaminated sites

The Municipality of the County of Inverness follows Public Sector Accounting Section 3260 Liability for Contaminated Sites, which establishes the recognition, measurement and disclosure requirements for reporting liabilities associated with the remediation of contaminated sites.

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when <u>all</u> the following criteria are met:

- i. an environmental standard exists;
- ii. contamination exceeds the environmental standard;
- iii. the Municipality:
 - is directly responsible; or
 - · accepts responsibility; and
- iv. a reasonable estimate of the amount can be made.

Use of estimates

The preparation of the consolidated financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates that effect the amounts recorded in the financial statements. Management reviews the carrying amounts of items in the financial statements at each fiscal year end date to assess the need for revisions. Items in preparation of these consolidated financial statements require management's best estimate based on assumptions that reflect the most probably set of economic conditions and planned courses of action.

These estimates are reviewed periodically, and adjustments are made to annual surplus as appropriate in the year they become known.

Significant items subject to management estimates include:

<u>Financial statement element</u> <u>Management estimate</u>

Taxes and other receivables Allowance for doubtful accounts

Tangible capital assets Useful lives
Payables and accruals Sick leave lability

Related party transactions

Effective for the fiscal period beginning on April 1, 2017, the Municipality was required to adopt Public Sector Accounting sections 2200, Related Party Disclosures and 3420 Inter-Entity Transactions, which establishes the disclosure requirements for reporting related party transactions. Management has determined that there are no related party transactions to disclose at this time.

Contractual rights

Effective for the fiscal period beginning on April 1, 2017, the Municipality was required to adopt Public Sector Accounting section 3380, Contractual rights, which establishes the disclosure requirements for contractual rights. Management has determined that there are no contractual rights to disclose at this time.

March 31, 2020

2.	Taxes receivable	<u>2020</u>	<u>2019</u>
Balar Levy Intere		\$ 1,794,909 14,153,778 187,915	\$ 1,994,635 13,870,897 184,441
Colle	ections	16,136,602 <u>13,886,800</u>	16,049,973 14,255,064
		2,249,802	1,794,909
Valua	ation allowance	<u>756,750</u>	615,168
Balar	nce, end of year	\$ 1,493,052	\$ 1,179,741
3.	User charges receivable	<u>2020</u>	<u>2019</u>
_	r receivables er rates	\$ 843,279 <u>299,920</u>	\$ 482,529 269,427
		<u>\$ 1,143,199</u>	\$ 751,956
4.	Receivable from governments	<u>2020</u>	<u>2019</u>
	eral government incial government	\$ 111,458 <u>238,537</u>	\$ 339,000 <u>87,380</u>
		<u>\$ 349,995</u>	\$ 426,380
5.	Other receivables	<u>2020</u>	2019
	cipal receivables c Health Services	\$ 1,736,343 <u>657,902</u>	\$ 1,704,333 <u>711,125</u>
		<u>\$ 2,394,245</u>	\$ 2,415,458

March 31, 2020

6. Contributions to boards and commissions

Boards and commissions in which the Municipality has less than a 100% interest. The Municipality is required to finance the operations of various boards and commissions, along with the other local municipal units to the extent of its participation based on assessment, population or prescribed formulae.

In addition to any budgeted contributions, the municipal units share in the deficits or surpluses of these boards based on their sharing percentages. A municipal unit's share of any deficit must be paid in the next fiscal year while a surplus may be taken into the next year's estimates. Alternatively, the Municipality may provide for its share of the surplus or deficit in the current year.

Details of contributions to these boards and commissions are as follows:

	<u>2020</u>	<u>2019</u>
Cape Breton Island Housing Authority Eastern Counties Regional Library	\$ - \$ 98,778	Ψ 101,101

The Municipality has no further financial obligations in connection with the operating results of the above-mentioned entities for the year ended March 31, 2019.

7. Payables	<u>2020</u>	<u>2019</u>
Municipal payables Public health services Accrued sick leave benefits (Note 11)	\$ 2,030,107 2,339,640 	\$ 1,749,600 2,652,376 1,041,300
	<u>\$ 5,435,847</u>	\$ 5,443,276

March 31, 2020

8. Commitments and contingencies

(a) Pension costs and obligations

Defined Contribution Pension Plan

During the year, the Municipality matched employee contributions to a money-purchase pension plan for full-time employees to a maximum percentage of each participating employee's gross pay depending on years of service. The graduated rates for employee and employer contributions are as follows:

Under 10 years	5%
10 to 20 years	7%
Over 20 years	9%

Contributions totalling \$131,722 in 2020 (2019 - \$111,931) are included in the wages and benefits as part of expenditures.

Defined Benefit Plan

Certain of the employees of Inverness County Municipal Housing Corporation (ICMHC) participate in a multi-employer defined benefit pension plan for certain health care employers which is administered by the Health Association of Nova Scotia ("HANS"). This plan to which contributions totaled is accounted for as a defined contribution plan. These costs are included with wages and employee benefits in the financial statements. For earnings up to the yearly maximum pensionable earnings (YMPE) the ICMHC contributes 9.22% of gross wages to a registered pension plan which requires contributions of 7.82% from employees. Once earnings exceeds YMPE the ICMHC contributes 11.58% and the employees contribute 10.18%. During the year, the ICMHC paid contributions of \$562,452 (2019 - \$566,784) to the benefit plan.

As of March 31, 2020, there were no required future contributions in respect of past service and all contributions required under the plan had been funded. The most recent actuarial valuation for funding purposes as of July 1, 2014 discloses a funding excess of \$935 million on a going-concern basis.

Pension enhancement

During the 2006 fiscal year, the Municipality approved pension enhancements for a specific group of former employees affected by the service exchange in 1995. This was facilitated by an Act of the Nova Scotia legislature in May of 2002. The Municipality decided to fund these amounts annually as opposed to providing a lump sum into their current pension plan(s). In addition to this group, the Municipality has made a commitment to a specific group of employees for years of service prior to when the current pension plan was available.

An actuarial valuation for accounting purposes has been obtained for the year ended March 31, 2018 as well as an extrapolation to March 31, 2020. The March 31, 2020, actuarial valuation extrapolation indicated that the pension enhancement had an accrued benefit obligation of \$6,053,800 (2019 - \$6,090,200).

The actuarial valuation was based on a number of assumptions about future events, such as inflation rates, interest rates, wage and salary increases and employee turnover and mortality. The assumptions used reflect the Municipality's best estimates.

March 31, 2020

8. Commitments and contingencies (continued)

(a) Pension costs and obligations (continued)

Pension enhancement (continued)

The significant actuarial assumptions used in measuring the Municipality's accrued benefit obligations and benefit costs are as follows:

- Discount rate of 4.75%
- Rate of compensation increase of 3.00%
- Expected long term rate of return on plan assets of 3.00%; and
- Remaining years of service for employee group of 5 years

An actuarial valuation has been obtained by the Municipality which has been prepared under PSA 3250 of the Public Sector Accounting Handbook.

	<u>2020</u>	<u>2019</u>
Accrued benefit obligation, beginning of year Current service cost Interest on obligation Less: benefits paid	\$ 6,090,200 19,200 282,200 (337,800)	\$ 6,077,400 39,200 283,200 (309,600)
Accrued benefit obligation, end of year	6,053,800	6,090,200
Unfunded retirement benefits	<u>\$ (6,053,800)</u>	\$ (6,090,200)

March 31, 2020

9. Remuneration and expenses

Total remuneration and expenses paid to elected and senior appointed officials of the Municipality are as follows:

	<u>Position</u>	Remu	<u>neration</u>	<u>E</u> x	penses
Elected officials					
Betty Ann MacQuarrie	Warden – District 5	\$	59,331	\$	10,347
Alfred Poirier	Councillor – District 1	\$	42,798	\$	8,270
Laurie Cranton	Councillor – District 2	\$	38,580	\$	11,321
James Mustard	Councillor – District 3	\$	38,580	\$	12,443
John MacLennan	Councillor – District 4	\$	38,580	\$	1,545
John Dowling	Councillor – District 6	\$	38,580	\$	6,161
Senior officials Keith MacDonald	Chief Administrative Officer	\$	124,725	\$	6,948

10. Landfill closure and post-closure costs

In accordance with the regulations of Nova Scotia Department of Environment, the Municipality is required to close its Kenloch landfill. The Municipality has obtained permits to use the site for construction and demolition as well as recycling efforts; however, the Municipality will be required to close the site at some point and in doing so will have to incur the related post-closure costs. Based on the reports of consulting engineers, the costs for closing the site including cleanup, capping and general structure maintenance are estimated to be \$270,000. In addition, there will be ongoing costs for groundwater monitoring for \$13,000 annually. While not specifically mentioned, management has estimated these costs will be incurred annually for 20 years.

Included in payables and accruals is \$460,000 (2019 - \$460,000), being the estimated sum of the discounted future cash flows associated with closure and post closure care activities as noted above as of March 31, 2020. The Municipality has included in its reserves an amount of \$460,000 (2019 - \$460,000) to fund these future landfill closure costs.

March 31, 2020

Sick leave benefit liability 11.

Section 3255 of the CPA Canada Public Sector Accounting Handbook (PS 3255) requires that a liability and expense be recorded for compensated absences that vest or that accumulate. The Municipality has employees that have sick benefits that are accumulating and non-vesting. The valuation was completed as at March 31, 2020.

Actuarial Method:

The actuarial cost method used was the "Projected Unit Credit" method (also known as the "Projected Accrued Benefit" method) pro - rated on service.

Components of benefit expense under PS3250:

	<u> </u>	<u>Municipal</u>	<u>C</u>	Housing orporation		Total <u>2020</u>
Current service cost	\$	21,400	\$	83,500	\$	104,900
Sick leave interest expense		4,900		28,000		32,900
Benefit expense	\$	26,300	\$	111,500	\$	137,800
Accrued benefit liability / (asset) on the consoli of financial position:	dated	statement				
Balance heginning of year	Φ.	208 900	\$	832 400	¢	1 0/1 300

Balance, beginning of year	\$ 208,900	\$ 832,400	\$ 1,041,300
Benefit expense	21,400	83,500	104,900
Interest expense	4,900	28,000	32,900
Municipal contribution	 (19,900)	 (93,100)	 (113,000)
Balance, end of year (unfunded)	\$ 215,300	\$ 850,800	\$ 1,066,100

Assumptions:

Discount rate: 2.32% - 3.5% per annum Salary increases: 2.0% - 2.25% per annum.

Mortality: 100% of CPM-2014 Public with future mortality improvements

according to scale CPM-B and MI-2017

Withdrawal prior to retirement: Nil

End of the year in which age 62 - 63 is attained Retirement age:

Excess sick leave utilization: Probability of usage and average number of sick leave bank days

used

Plan Provisions:

The Municipality provides eligible employees with sick leave that accumulates at 30 days per year (2.5 days per month) up to a maximum of 150 days. If an employee is sick more than 30 days in a year, they can draw on their accumulated sick leave. No benefit in respect of accumulated sick leave is payable upon termination, retirement, or death.

Inverness Municipal Housing Corporation provides eligible CUPE employees with sick leave that accumulated at 18 days per year (1.5 days per month) up to a maximum of 120 days. Eligible Nova Scotia Nurses Union ("NSNU") and administrative employees are granted 12 hours for every 126 hours worked up to a maximum of 1,000 hours. No benefit in respect of accumulated sick leave is payable upon termination, retirement or death except for eligible CUPE employees with sick leave accumulated prior to August 1, 2003 who are entitled to a payment equal to 50% of any unused prior sick leave accumulation at time employment ceases. Eligible NSNU employees with sick leave accumulated prior to April 1, 1990 are entitled to a payment of 60% of any unused sick leave accumulation at the time employment ceases.

March 31, 2020

12. Budget figures

Public Sector Accounting Standards require a comparison of the results for the period with those originally planned on the same basis as that used for actual results. The fiscal plan in the statement of operations and statement of changes in net assets has been adjusted to be on a consistent basis as actual results. The adjustments below include netting school board appropriations and reduced taxes against tax revenues, and reclassification of revenues and expenditures amongst categories. Below is a reconciliation of the figures from the approved fiscal plan to the fiscal plan per the financial statement:

	Approved <u>Fiscal Plan</u>	<u>Adjustments</u>	Per Financial Statements
Revenue			
Municipal taxation	\$ 10,650,900	\$ -	\$ 10,650,900
Grants-in-lieu	402,200	_	402,200
Services provided to other governments	205,000	-	205,000
Conditional transfers from other governments	122,900	-	122,900
Unconditional transfers from other governments	714,387	-	714,387
Sale of services	280,760	-	280,760
Public health Services	15,399,369	-	15,399,369
Water utility operating revenues	699,760	-	699,760
Other revenue from own sources	654,875	(202,175)	452,700
Capital grants		600,000	600,000
	29,130,151	397,825	29,527,976
Expense			
General government services	3,377,761	-	3,377,761
Protective services	2,971,100	(202,175)	2,768,925
Transportation services	1,232,650	-	1,232,650
Environmental health services	3,264,600	-	3,264,600
Environmental development services	1,438,647	-	1,438,647
Public health services	15,113,246	-	15,113,246
Recreation and cultural services	968,500	-	968,500
Water treatment and distribution	885,931	-	885,931
Transfers to (from) own reserves,			
funds and agencies	(360,011)	360,011	_
	28,892,424	<u>157,836</u>	29,050,260
Annual surplus	\$ 237,727	\$ 239,989	\$ 477,716

March 31, 2020

13. Segment disclosure

The Municipality of the County of Inverness is a diversified municipal unit that provides a wide range of services to its residents. For management reporting purposes, the Municipality's operations and activities are organized and reported by fund. This presentation is in accordance with the Provincial Financial Reporting and Accounting Manual, and was created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. Municipal services are provided by departments and their activity is reported in these funds. The services provided by these departments are as follows:

General government services

This department is responsible for the overall financial and local government administration. Its tasks include tax administration, trade payables and receivables, budgets, financial statements and adherence to the *Municipal Government Act*.

Protective services

The Municipality is primarily responsible for fire protection for its residents. The Municipality engages the services of various not for profit, volunteer fire departments in order to fulfil its fire protection role. The Municipality pays operating grants to the fire departments to assist in the operating cost of the fire departments along with capital expenditure grants for acquisition of certain firefighting apparatus and vehicles approved by Council. The Municipality engages the RCMP for policing services.

Transportation services

The Municipality is responsible for the maintenance and construction sidewalks including snow removal. They are also responsible for the street lighting within the Municipality.

Environmental health services

This department is responsible for the maintenance and operations of waste management and sewer services provided to residents and other customers.

Recreation and cultural services

The recreation department is responsible for promoting and offering opportunities and activities to the Municipality's residents including programs, grants for facility development and programs. The department also provides funding for special municipal recreation initiatives and projects along with assistance for community based projects. The Municipality provides a municipal contribution towards the operations of the Eastern Counties Regional Library Board and pays for the operating cost, excluding wages and benefits, for the Coady Tompkins Library which is a branch library of the Eastern Counties Regional Library Board.

March 31, 2020

13. Segment disclosure (continued)

	General <u>Government</u>	<u>Protective</u>	Transportation	Environmental health	Public <u>health</u>	Environmental development	Recreation and <u>cultural</u>	Water <u>treatment</u>	<u>2020</u>	<u>2019</u>
Revenues										
Taxes	\$ 2,249,511 \$	2,077,184	\$ 1,119,020	\$ 3,062,100	\$ -	\$ 1,039,094	\$ 513,887	\$ -	\$ 10,060,427	\$ 9,209,709
Grants in lieu of taxes	92,563	85,472	46,045	125,999	-	42,757	21,131	-	413,967	393,299
Services provided to other										
governments	-	-	-	-	-	225,749	-	-	225,749	201,313
Unconditional transfers from										
other governments	476,065	-	-	36,348	-	-	-	-	512,413	510,826
Conditional transfers from										
other governments	385,555	-	-	-	-	-	-	-	385,555	365,823
Sale of services	78,270	-	-	-	-	246,706	53,956	-	378,932	312,822
Public health services	-	-	-	-	15,442,018	-	-	-	15,442,018	14,850,672
Water utility operating revenues	-	-	-	-	-	-	-	712,398	712,398	685,663
Other revenues from own sources	530,542	-	-	-	388,222	-	-	-	918,764	1,269,170
Capital grants	906,469								906,469	1,340,189
	<u>4,718,975</u>	2,162,656	1,165,065	3,224,447	15,830,240	1,554,306	588,974	712,398	29,956,692	29,139,486
Expenditures										
Salaries and benefits	1,378,863	-	260,999	1,663,809	10,367,919	-	290,835	262,817	14,225,242	12,993,866
Goods, services and other	1,592,072	2,791,037	1,059,000	1,575,423	2,582,976	1,394,343	399,162	679,630	12,073,643	10,698,873
Amortization	51,651	-	183,588	845,545	1,369,536	1,850	-	276,786	2,728,956	2,644,589
Interest				29,657	1,249,238			24,376	1,303,271	1,816,627
	3,022,586	2,791,037	1,503,587	4,114,434	15,569,669	1,396,193	689,997	1,243,609	30,331,112	28,153,955
Annual surplus (deficit)	\$ 1,696,389 \$	(628,381)	\$ (338,522)	\$ (889,987)	\$ 260,571	\$ 158,858	\$ (101,391)	\$ (531,211)	\$ (374,420)	\$ 985,531

March 31, 2020

14. Deferred revenue

The Province of Nova Scotia signed an agreement with the Federal government which would enable the Province to transfer gas tax rebates to municipalities for special capital improvements. The program was to initially run for five years but has been extended past this five-year time frame. In fiscal 2020, \$873,459 has been recognized as revenues by the Municipality, the remaining balance is deferred as they have not fulfilled the stipulations associated with the grant.

Other deferred revenues represent funds received from varying sources for projects and capital purposes yet to be completed. In fiscal 2020, \$339,966 has been recognized as revenues by the Municipality.

	<u>Gas tax</u>	<u>Other</u>	<u>Total</u>
Balance, beginning of year	\$ 2,280,701	\$ 2,553,383	\$4,834,084
Contributions and interest earned	1,386,029	1,122,873	2,508,902
Amounts recognized as revenue	<u>(873,459</u>)	(339,966)	<u>(1,213,425</u>)
Balance, end of year	\$ 2,793,271	\$ 3,336,290	\$6,129,561

15. Impacts of COVID-19

Although presented prior to year-end, since March 31, 2020, the spread of COVID-19 has continued to impact many local economies around the globe, with Nova Scotia extending their state of emergency. The Municipality has not experienced significant impact and they continued with their regular tax billings. The Municipality has determined that no events have taken place that impact the financial results of operations as of year ended March 31, 2020 and accordingly have not made any adjustments to reflect the impact of these events. The duration and impact of the COVID-19 pandemic remains unclear at the time. It is not possible to reliably estimate the duration and severity of the impact of the pandemic will have on the financial position and results of the Municipality for future periods.

Municipality of the County of Inverness Schedule of debt charges and term debt

Year ended March 31, 2020

	Interest <u>rate</u>	Balance April 1, 2019	<u>Repaid</u>	<u>Issued</u>	Balance March 31, <u>2020</u>	Interest
General Capital Municipal Finance Corporation	1.809%-2.925%	\$ 1,440,000	\$ 180,000	\$ -	\$ 1,260,000	\$ 29,657
Water Capital Municipal Finance Corporation	3.471%-4.026%	650,000	50,000		600,000	24,376
		2,090,000	230,000		1,860,000	54,033
Housing Corporation Nova Scotia Housing						
Development Corporation Nova Scotia Housing	3.730%	28,538,558	1,118,502	-	27,420,056	1,037,461
Development Corporation Nova Scotia Housing	5.000%	2,771,706	107,456	-	2,664,250	168,596
Development Corporation	3.370%	1,669,078	73,607		1,595,471	15,487
		32,979,342	1,299,565	-	31,679,777	1,221,544
Total municipal debt		\$ 35,069,342	\$ 1,529,565	\$ -	\$ 33,539,777	\$ 1,275,577

Principal repayments in each of the next five (5) years are as follows:

2021	\$ 1.577.297
	* /- / -
2022	\$ 1,626,893
2023	\$ 1,678,421
2024	\$ 1,731,761
2025	\$ 1 787 594

Long-term debt issued by the Municipal Finance Corporation has been authorized by the Minister of Municipal Affairs.

The Housing Corporation debt is funded by the Department of Health and Wellness.

Municipality of the County of Inverness Schedule of tangible capital assets

March 31, 2020

	<u>Land</u>	<u>Buildings</u>	Engineered structures	Automotive equipment	Machinery and <u>equipment</u>	Paving and water <u>system</u>	Sewer <u>Lines</u>
Cost							
Balance, beginning of year	\$ 481,173	\$50,696,743	\$ 1,634,611	\$ 648,623	\$ 6,496,216	\$ 828,715	\$12,719,070
Additions	-	362,981	37,283	306,867	648,241	5,214	12,868
Disposals		-	<u>-</u>	106,759	1,169,572	-	
Balance, end of year	481,173	51,059,724	1,671,894	848,731	5,974,884	833,929	12,731,938
Accumulated amortization							
Balance, beginning of year	-	14,590,106	1,316,698	486,962	4,775,394	395,390	3,608,367
Amortization during the year	-	1,540,690	53,733	89,559	347,151	252,350	106,145
Disposals		=		104,343	674,047		_
Balance, end of year		16,130,796	1,370,431	472,178	4,448,498	430,547	3,860,717
Net book value – March 31, 2020	\$ 481,173	\$34,928,928	\$ 301,463	\$ 376,553	\$ 1,526,386	\$ 403,382	\$ 8,871,221
Net book value – March 31, 2019	\$ 481,173	\$36,106,637	\$ 317,913	\$ 161,661	\$ 1,720,821	\$ 433,325	\$ 9,110,703

Municipality of the County of Inverness Schedule of tangible capital assets

March 31, 2020

	Streets and lights	Computer equipment	<u>Website</u>	Other <u>equipment</u>	Utility <u>plant</u>	2020 <u>Total</u>	2019 <u>Total</u>
Cost Balance, beginning of year Additions Disposals	\$ 2,653,614 - -	\$ 246,458 16,968	\$ 116,822 - -	\$ 46,010 - 	\$ 9,514,858 1,160,170	\$ 86,082,912 2,550,592 1,276,331	\$ 83,128,880 2,954,032
Balance, end of year	2,653,614	263,426	116,822	46,010	10,675,028	87,357,173	86,082,912
Accumulated amortization Balance, beginning of year Amortization during the year Disposals	926,142 106,145	44,428 15,702	105,139 11,683	46,010 - 	1,999,029 276,786	28,293,665 2,728,956 778,390	25,648,003 2,645,662
Balance, end of year	1,032,287	60,130	116,822	46,010	2,275,815	30,244,231	28,293,665
Net book value – March 31, 2020	\$ 1,621,327	\$ 203,297	<u>\$</u>	<u>\$</u> -	\$ 8,399,213	\$ 57,122,943	\$ 57,789,247
Net book value – March 31, 2019	\$ 1,727,472	\$ 202,030	\$ 11,683	<u> </u>	\$ 7,518,829		



Municipality of the County of Inverness Water utility Operating fund balance sheet

(Unaudited) March 31	2020	2019
Assets Cash and cash equivalents	\$ 235,122	<u>\$ 121,078</u>
Receivable Rates (less allowance for doubtful accounts \$32,829; 2019 - \$44,917) Province of Nova Scotia HST Due from gas tax reserve	299,920 1,397 45,571 26,568	269,427 295 50,360
	373,456 \$ 608,578	320,082 \$ 441,160
Liabilities Payables and accruals Due to water utility section, capital fund Due to general operating fund Other payables and accruals	\$ 841,749 349,917 134,090 1,325,756	\$ 617,042 105,120 141,482 863,644
Deficit	(717,178) \$ 608,578	(422,484) \$ 441,160

Municipality of the County of Inverness Water utility Operating fund statement of operations

(11 11/4 1)		•				
(Unaudited)				2020		2010
Year ended March 31				2020		2019
		Budget		<u>Actual</u>		Actual
		Duaget		Actual		Actual
Operating revenues						
Metered sales	\$	548,700	\$	615,983	\$	539,940
Flat rate sales	Ψ	146,900	Ψ	96,415	Ψ	145,723
Public fire protection		202,175		208,000		204,294
Sprinkler		4,160		4,160		4,160
Other operating revenue		10,000		10,706		15,614
Other operating revenue		10,000	_	10,700		13,014
		911,935	_	935,264		909,731
Evpandituras						
Expenditures Source of supply		134,000		108,489		63,671
Power and pumping		160,100		155,851		139,807
Water treatment		210,300		364,797		303,963
Transmission and distribution		151,200		301,086		310,526
Administration and general		89,400		21,890		78,008
Depreciation		140,931		276,786		236,344
Other operating expenditures		140,951		18,856		
Other operating expenditures				10,000		24,839
		885,931	_	1,247,755		1,157,158
Operating (loss) surplus		26,004		(312,491)		(247,427)
Non-operating expenditures Debt charges						
Debenture principal repayment		50,000		50,000		50,000
Debenture interest		24,400		<u>24,376</u>		25,908
		_				
		74,400		74 <u>,376</u>		75,908
Non-operating revenue				00.450		04.000
Amortization of deferred government assistance	·			92,173		84,083
Excess of expenditures over revenues	\$	(48,396)	_	(294,694)	\$	(239,252)
Deficit, beginning of year				(422,484)		(183,232)
Deficit, end of year			\$	(717,178)	\$	(422,484)
, ,			<u>-</u>	(= == ,)	_	

Municipality of the County of Inverness Water utility Capital fund balance sheet

(Unaudited) March 31	2020	2019 (restated)
Assets Cash Depreciation fund (page 28) Receivable from federal government Deferred capital charges Due from water utility section, operating fund Utility plant and equipment (page 29)	\$ 550,020 38,129 135,894 841,749 10,671,012 \$12,236,804	\$ 819,859 38,129 102,341 617,042 9,510,842 \$11,088,213
Liabilities Payables Due to operating reserve section Term debt Debentures issued to provincial government and its agencies Deferred assistance	\$ 1,366,875 600,000 2,939,185	\$ 1,366,875 650,000 2,826,131
Reserve for depreciation (page 28)	4,906,060 2,275,908	4,843,006 1,999,122
Investment in capital assets (page 28)	5,054,836 \$12,236,804	<u>4,246,085</u> \$11,088,213

Municipality of the County of Inverness Water utility

Statement of reserve for depreciation

2020	2019 (restated)
\$ 1,999,122	\$ 1,762,778
276,786	236,344
<u>\$ 2,275,908</u>	\$ 1,999,122
	\$ 1,999,122 <u>276,786</u>

Water utility section Non-consolidated statement of investment in capital assets

(Unaudited - see advisory to readers) Year ended March 31	2020	2019 (restated)
Balance, beginning of year	\$ 4,246,085	\$ 3,290,766
Term debt retired	50,000	50,000
Interest	13,571	18,352
Local improvement charges	33,554	335,148
Transfer from operating reserve	35,894	-
Government funding – judique reservoir	(197,727)	-
Transfer from (to) gas tax reserve	<u>873,459</u>	<u>551,819</u>
Balance, end of year	\$ 5,054,836	\$ 4,246,085

Water utility section

Non-consolidated statement of depreciation fund cash

(Unaudited - see advisory to readers) Year ended March 31	2020	2019
Cash, beginning of year	\$ 819,859	\$ 1,221,371
Transfer from depreciation fund Interest earned on depreciation fund	(283,410) 13,571	(419,864) 18,352
Cash, end of year	<u>\$ 550,020</u>	<u>\$ 819,859</u>

Municipality of the County of Inverness Water utility Schedule of utility plant and equipment

(Unaudited)		
Year ended March 31	2020	2019
Tangible plant		
Land and land rights	\$ 68,805	\$ 68,805
Source of supply	1,597,531	1,421,883
Reservoir	2,320,874	2,208,247
Structures and improvements		
Power and pumping	292,302	287,110
Electric pumping equipment	174,822	170,958
Purification equipment	1,674,176	1,458,323
Port Hood water project	100,001	100,001
Transmission mains	659,428	659,428
Distribution mains	1,471,853	1,471,853
Services	139,193	135,047
Meters	995,399	352,559
Hydrants	173,045	173,045
Other tangible plant	30,663	30,663
Cheticamp water utility	972,920	972,920
•		
	\$10,671,012	\$ 9,510,842
	<u>-</u>	