

Municipality of the County of Inverness  
Regular Council Meeting  
Thursday, January 6th, 2022  
3:00 pm  
Video Conference

MINUTES

Council: Warden Laurie Cranton  
Deputy Warden Bonny Maclsaac  
Councillor Lynn Chisholm  
Councillor Catherine Gillis  
Councillor John MacLennan

Staff: Keith MacDonald, CAO  
Tanya Tibbo, Director of Finance  
Jenna Beaton, Chief of Staff  
Debbie Nicholson, Administrative Assistant to Council/CAO  
Melanie Beaton, Special Projects Facilitator  
Charlotte MacDonald, Manager of Recreation  
Erin Gillis, Manager of Operations and Occupational Health and Safety  
Karolyn Aucoin, Communications and Community Engagement Specialist  
Chestley Carr, Director of Public Works  
Ellen Murphy, Manager of Infrastructure

**1. CALL TO ORDER AND ROLL CALL**

Warden Cranton called the meeting to order at 3:00 pm and welcomed all in attendance. Roll call was taken. Acknowledgement was made that the land on which we gather is located in the ancestral and unceded territory of the Mi'kmaq people.

**2. APPROVAL OF AGENDA**

**MOTION:** *That the Agenda be approved as presented.*  
**MOVED BY:** Deputy Warden Maclsaac  
**SECONDED BY:** Councillor Chisholm  
**MOTION CARRIED**

**3. APPROVAL OF MINUTES**

**MOTION:** *That the Regular Council Meeting minutes of December 2nd, 2021 be approved as presented.*  
**MOVED BY:** Deputy Warden Maclsaac  
**SECONDED BY:** Councillor Chisholm

**MOTION CARRIED**

**MOTION:** *That the Committee of the Whole Meeting minutes of December 16th, 2021 be approved as presented.*

**MOVED BY:** Councillor Gillis

**SECONDED BY:** Deputy Warden Maclsaac

**MOTION CARRIED**

**MOTION:** *That the Nominating Committee Meeting minutes of December 16th, 2021 be approved as presented.*

**MOVED BY:** Councillor Chisholm

**SECONDED BY:** Deputy Warden Maclsaac

**MOTION CARRIED**

**4. PRESENTATION: CAPE BRETON ISLAND HOUSING AUTHORITY: Sean Luker, Mark Peck, Rami Kayed**

The Cape Breton Island Housing Authority is a public non-profit housing program that provides affordable housing to Seniors over age 58, and families in need. Applicants can apply via a standard application form, followed by an assessment period involving a home visit, interview and reference check. Selection is based on Chronological order however priority access can occur in the case of special circumstances. Rental fees are based on household income. There can be challenges with addressing the need for affordable housing such as mental health concerns, underage applicants or poor rental history, therefore some applicants are denied a suitable housing solution.

Council was provided the opportunity to ask questions regarding properties within their districts that are managed by the Housing Authority.

**5. DATE FOR SPECIAL ELECTION – DISTRICT 1 COUNCILLOR**

**MOTION:** *That the Special Election for the District 1 Councillor vacancy be held on March 5th, 2022*

**MOVED BY:** Councillor Gillis

**SECONDED BY:** Deputy Warden Maclsaac

**MOTION CARRIED**

**6. SECOND READING: BY-LAW TO AUTHORIZE THE VOTING BY TELEPHONE/INTERNET FOR THE 2022 SPECIAL MUNICIPAL ELECTION FOR THE DISTRICT 1 COUNCILLOR**

**MOTION:** *That Council approve Second Reading of the By-Law to authorize the voting by telephone/internet for the 2022 Special Election for the District 1 Councillor.*

**MOVED BY:** Councillor Gillis

SECONDED BY: Deputy Warden Maclsaac  
MOTION CARRIED

## 7. RECOMMENDATIONS

- AAN 08821372 –request for relief of interest

MOTION: *That Council deny the request from Jurgen Schooner for the Municipality to write off interest on assessment account number 08821372.*

MOVED BY: Councillor Gillis  
SECONDED BY: Councillor Chisholm  
MOTION CARRIED

- STRAIT AREA SEARCH AND RESCUE REQUEST FOR FUNDING

MOTION: *That Council fund this request in the amount of \$5,000.00 with funds coming from Grants to Organizations.*

MOVED BY: Councillor Gillis  
SECONDED BY: Deputy Warden Maclsaac  
MOTION CARRIED

- SEARCH AND RESCUE MEETING

MOTION: *That Council meet with all Search and Rescue organizations within the Municipality.*

MOVED BY: Deputy Warden Maclsaac  
SECONDED BY: Councillor Chisholm  
MOTION CARRIED

- PITU'PAQ REQUEST FOR FUNDING

MOTION: *That Council support this request of \$2,000.00 with funds coming from Grants to Organizations*

MOVED BY: Deputy Warden Maclsaac  
SECONDED BY: Councillor Chisholm  
MOTION CARRIED

- MEETING REQUEST: DEPARTMENT OF TRANSPORTATION AND ACTIVE TRANSIT

MOTION: *That a meeting be held with the Department of Transportation and Active Transit (now Public Works) regarding the proposed Port Hastings rotary redesign.*

MOVED BY: Councillor Gillis  
SECONDED BY: Deputy Warden Maclsaac

**MOTION CARRIED**

- LETTER TO THE MINISTER OF TRANSPORTATION AND ACTIVE TRANSIT AND MLA MACMASTER

**MOTION:** *That a letter be written to the Minister of Transportation and Active Transit (now Public Works) and MLA MacMaster for Bienvenue to be included at welcome signage at the Port Hastings Roundabout.*

**MOVED BY:** Councillor Chisholm

**SECONDED BY:** Deputy Warden Bonny Maclsaac

**MOTION CARRIED**

- APPOINTMENT OF RETURNING OFFICER AND ASSISTANT RETURNING OFFICER

**MOTION:** *That Tanya Tibbo be appointed as Returning Officer and Danita Gillis as Assistant Returning Officer for the March 5th, 2022 Special Election for District 1 Councillor.*

**MOVED BY:** Councillor Gillis

**SECONDED BY:** Councillor Chisholm

**MOTION CARRIED**

- JOINT POLICE ADVISORY COMMITTEE - PUBLIC MEMBER APPOINTMENT

**MOTION:** *That Peggy MacNeil be appointed as a public member on the Joint Police Advisory Committee.*

**MOVED BY:** Deputy Warden Maclsaac

**SECONDED BY:** Councillor Gillis

**MOTION CARRIED**

- ACCESSIBILITY ADVISORY COMMITTEE - PUBLIC MEMBER APPOINTMENT

**MOTION:** *That Matthew Rankin be appointed as a public member on the Accessibility Advisory Committee.*

**MOVED BY:** Councillor Gillis

**SECONDED BY:** Deputy Warden Maclsaac

**MOTION CARRIED**

- AUDIT COMMITTEE – PUBLIC MEMBER APPOINTMENT

**MOTION:** *That the Municipality re-advertise the vacancy for a public member on the Municipal Audit Committee*

**MOVED BY:** Councillor Gillis

**SECONDED BY:** Deputy Warden Maclsaac

**MOTION CARRIED**

- EASTERN DISTRICT PLANNING COMMISSION – COUNCIL APPOINTMENT

**MOTION:** *That Councillor Gillis be appointed to serve on the Eastern District Planning Commission Committee*  
**MOVED BY:** Deputy Warden Maclsaac  
**SECONDED BY:** Councillor Chisholm  
**MOTION CARRIED**

- MUNICIPAL HOUSING CORPORATION – COUNCIL APPOINTMENT

**MOTION:** *That Councillor Chisholm be appointed to serve on the Municipal Housing Corporation.*  
**MOVED BY:** Councillor Gillis  
**SECONDED BY:** Deputy Warden Maclsaac  
**MOTION CARRIED**

- DESTINATION CAPE BRETON BOARD – COUNCIL APPOINTMENT

**MOTION:** *That Deputy Warden Maclsaac be appointed to serve on the Municipal Housing Corporation.*  
**MOVED BY:** Councillor Gillis  
**SECONDED BY:** Deputy Warden Maclsaac  
**MOTION CARRIED**

- EASTERN COUNTIES REGIONAL LIBRARY COMMITTEE – COUNCIL APPOINTMENT

**MOTION:** *That Councillor Chisholm be appointed to serve on the eastern District Regional Library Committee.*  
**MOVED BY:** Councillor Gillis  
**SECONDED BY:** Deputy Warden Maclsaac  
**MOTION CARRIED**

*Council will revisit the appointments made today to the Eastern District Planning Commission Committee, the Municipal Housing Corporation, the Destination Cape Breton Board and the Eastern Counties Regional Library Board once the new District 1 Councillor is in place.*

## **8. NEXT MEETING DATE**

January 20th, 2022 9:30 am: Committee of the Whole

## **9. ADJOURNMENT**

**MOTION:** *That Council adjourn at 4:33 p.m.*

**MOVED BY:**  
**MOTION CARRIED**

Deputy Warden Maclsaac