

Municipality of the County of Inverness  
Special Meeting of Council  
Thursday, May 19th, 2022  
12:30 pm  
Council Chambers

MINUTES

Council: Warden Bonny MacIsaac  
Deputy Warden Catherine Gillis  
Councillor Lynn Chisholm  
Councillor Claude Poirier

Absent: Councillor John MacLennan

Staff: Keith MacDonald, CAO  
Tanya Tibbo, Director of Finance  
Donna MacDonald, Director of Tourism and Culture  
Debbie Nicholson, Administrative Assistant to Council/CAO  
Charlotte MacDonald, Manager of Recreation  
Chestley Carr, Director of Public Works  
Karolyn Aucoin, Communications and Community Engagement Specialist

**1. CALL TO ORDER**

Warden MacIsaac called the meeting to order at 12:30 pm and roll call was taken.

**2. COST OF LIVING INCREASE**

CAO Keith MacDonald provided background information on the recent Cost of Living Increase granted to Municipal staff.

**3. FACILITY CONDITION ASSESSMENT REPORT**

Council was presented with the Facility Condition Assessment Report for the Port Hood Municipal Administration Building outlining the current evaluation of the building, and costs associated with upgrades and repairs.

**MOTION:** *That Council allow staff to examine future scenarios for Municipal Buildings.*

**MOVED BY:** Deputy Warden Gillis

**SECONDED BY:** Councillor Chisholm

**MOTION CARRIED**

**4. 2022/23 OPERATIONAL BUDGET DISCUSSION**

Director of Finance Tanya Tibbo provided an overview of the 2022/23 Operational Budget. Recommendation that Tanya Tibbo will provide various options to Council for tax rates for the 2022/23 Fiscal Year at the next meeting of Council, which will be a Special Meeting on June 2<sup>nd</sup> at 2:30 pm

***Recess: 2:26 pm – 2:35 pm***

**5. 2022/23 CAPITAL BUDGET OVERVIEW**

CAO Keith MacDonald provided an overview of the 2022/23 Capital Budget.

**6. 2022/23 WATER UTILITY BUDGET**

CAO Keith MacDonald outlined the 2022/23 Water Utility Budget.

**7. PROVINCIAL CAPITAL ASSISTANCE PROGRAM**

**MOTION:** *That Council submit the application for the Pre-Design & Detailed Design of a Wastewater Treatment Plant in Judique to the Provincial Capital Assistance Program.*

**MOVED BY:** Deputy Warden Gillis

**SECONDED BY:** Councillor Poirier

**MOTION CARRIED**

**8. NEXT MEETING**

June 2, 2022 2:30 pm – Special Meeting of Council

June 2, 2022 3:00 pm – Regular Meeting of Council

**9. IN CAMERA**

The purpose for this “in camera” session was to discuss matters relating to:

- personnel

**MOTION:** *That Council go “In Camera” at 3:14 pm*

**MOVED BY:** Councillor Poirier

**SECONDED BY:** Councillor Chisholm

**MOTION CARRIED**

**MOTION:** *That Council go out of “In Camera” at 3:25 pm*

**MOVED BY:** Deputy Warden Gillis

**SECONDED BY:** Councillor Chisholm

**MOTION CARRIED**

10. ADJOURNMENT

MOTION: *That Council adjourn at 3:25 pm*  
MOVED BY: Deputy Warden Gillis  
MOTION CARRIED