

Consolidated financial statements

Municipality of the County of Inverness

March 31, 2022

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## Management's responsibility for financial reporting

The consolidated financial statements have been prepared by management in accordance with Canadian public sector accounting standards, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the consolidated financial statements and supplementary schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the consolidated financial statements. A summary of the significant accounting policies is described in Note 1 to the consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements.

Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Audit Committee. Council reviews internal financial statements on a regular basis and external audited consolidated financial statements annually. The Audit Committee also discusses any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The external auditors, Grant Thornton LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the consolidated financial statements. The external auditors have full and free access to financial management of the Municipality of the County of Inverness and meet when required. The accompanying Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the consolidated financial statements.

On behalf of the Municipality of the County of Inverness

Chief Administrative Officer

Director of Finance



## Independent auditor's report

Grant Thornton LLP Suite 301, Membertou Place 90 San'tele'sew Aawti Membertou, NS

T +1 902 562 5581 F +1 902 562 0073 www.GrantThornton.ca

To the Warden and Council of the **Municipality of the District of Inverness** 

#### **Opinion**

We have audited the accompanying consolidated financial statements of the Municipality of the County of Inverness (the "Municipality") on pages 4 to 24, which comprise the consolidated statement of financial position as at March 31, 2022, and the consolidated statements of operations, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Municipality of the County of Inverness as at March 31, 2022, and the results of its operations, changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

## **Basis for opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Other matters

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements taken as a whole. The supplementary information included on Pages 25 to 29 is presented for purposes of additional information and is not a required part of the consolidated financial statements. Such supplementary information has been subjected to the auditing procedures applied, only to the extent necessary to express an opinion in the audit of consolidated financial statements taken as a whole.

## Responsibilities of management and those charged with governance for the consolidated financial

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

## Auditor's responsibilities for the audit of the consolidated financial statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business
  activities within the Municipality and the organizations it controls to express an opinion on the consolidated
  financial statements. We are responsible for the direction, supervision and performance of the group audit. We
  remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Membertou, Canada September 29, 2022 Grant Thornton LLP
Chartered Professional Accountants

# Municipality of the County of Inverness Consolidated statement of financial position March 31

March 31	2022	2021
Financial assets		
Cash and cash equivalents		
Unrestricted	\$ 15,013,347	\$ 15,607,245
Restricted	3,964,287	3,597,593
Taxes receivable (Note 2)	1,162,570	1,430,547
User charges receivable (Note 3)	751,694	1,042,700
Receivable from governments (Note 4)	1,997,061	1,079,404
Other receivables (Note 5)	<u>2,477,239</u>	2,289,968
	25,366,198	25,047,457
Liabilities		
Payables and accruals (Note 7)	6,278,828	5,243,125
Deferred revenue (Note 14)	7,739,584	7,103,175
Tax sale surplus	1,187,765	1,086,026
Unfunded retirement benefits (Note 8)	6,075,800	6,044,400
Long term debt (Page 22)	<u>30,371,196</u>	<u>31,981,128</u>
	<u>51,653,173</u>	_ 51,457,854
Net debt	(26,286,975)	(26,410,397)
Non-financial assets		
Tangible capital assets (Pages 23 - 24)	58,881,196	57,065,817
Tax sale properties	202,799	202,799
Prepaid expenses	60,005	37,026
Inventory	<u>168,994</u>	207,104
	<u>59,312,994</u>	<u>57,512,746</u>
Accumulated surplus	\$ 33,026,019	\$ 31,102,349

Commitments and contingencies (Note 8)

Approved by:

See accompanying notes to the consolidated financial statements.

# **Municipality of the County of Inverness Consolidated statement of operations**

March 31 2022 2021

Revenue	<u>Budget</u> (Note 12)	<u>Actual</u>	<u>Actual</u>
Municipal taxation	\$ 11,131,550	\$11,540,971	\$ 10,708,584
Grants-in-lieu	434,900	402,859	425.840
Services provided to other governments	235,700	317,236	306,032
Conditional transfers from other governments	520,300	1,469,275	771,167
Unconditional transfers from other governments	509,775	901,628	479,506
Sale of services	438,550	426,560	208,427
Public Health Services	16,239,311	17,885,327	17,329,831
Water utility operating revenues	1,029,600	848,523	956,023
Other revenue from own sources	390,003	381,331	353,373
Capital grants	1,300,000	<u>1,120,491</u>	<u>812,914</u>
	32,229,689	35,294,201	32,351,697
Expenses			
General government services	2,793,700	2,837,967	2,770,950
Protective services	3,183,600	3,194,946	2,955,834
Transportation services	1,379,900	1,696,410	1,488,754
Environmental health services	3,711,500	4,603,014	4,161,463
Environmental development services	1,307,677	1,598,981	1,177,471
Public health services	16,094,735	16,926,163	16,743,246
Recreation and cultural services	1,145,400	1,108,438	706,469
Water treatment and distribution	1,455,000	<u>1,404,612</u>	1,369,452
	31,071,512	33,370,531	31,373,639
Annual surplus	\$ 1,158,177	\$ 1,923,670	\$ 978,058
Accumulated surplus, beginning of year		\$31,102,349	\$ 30,124,291
Annual surplus		1,923,670	978,058
Accumulated surplus, end of year		<u>\$33,026,019</u>	\$ 31,102,349

See accompanying notes to the consolidated financial statements.

## Municipality of the County of Inverness Consolidated statement of changes in net debt

Year ended March 31		2022	2021
	Budget (Note 12)	<u>Actual</u>	<u>Actual</u>
Annual surplus	\$ 1,158,177	\$ 1,923,670	\$ 978,058
Acquisition of tangible capital assets, net Proceeds on disposal of tangible capital assets Loss on disposal of tangible capital assets Amortization of tangible capital assets  Change in tax sale properties and other non-financial assets	(19,976,521) - - - - (18,818,344)	(4,587,679) 48,600 (7,461) 2,731,160 108,290 15,132	(2,629,757) - - 2,676,883 - - - - - - - - - - - - - - - - - -
Change in net debt	\$(18,818,344)	\$ 123,422	\$ 952,542
Net debt, beginning of year		(26,410,397)	(27,362,939)
Net debt, end of year		\$ (26,286,975)	\$(26,410,397)

Included in net debt above is \$28,971,196 of long-term debt issued to the County of Inverness Municipal Housing Corporation by Nova Scotia Housing Development Corporation which is fully funded by the Department of Health and Wellness on an annual basis.

Thus, there is no requirement for the Municipality of the County of Inverness to raise tax dollars to fund these payments.

# **Municipality of the County of Inverness Consolidated statement of cash flow**

Year ended March 31	2022	2021
Increase (decrease) in cash and cash equivalents		
Operating activities		
Annual surplus	\$ 1,923,670	\$ 978,058
Amortization of tangible capital assets	2,731,160	2,676,883
Loss on disposal of assets	<u>(7,461)</u>	
	4,647,369	3,654,941
Tax sale properties and other non-financial assets	15,132	(72,642)
Taxes receivable	267,977	62,505
User charges receivable	291,006	100,499
Receivables from governments	(917,658)	(729,408)
Other receivables	(187,271)	104,276
Payables and accruals	1,035,703	(192,722)
Deferred revenue	636,410	973,614
Tax sale surplus	101,739	200,537
Unfunded retirement benefits	31,400	(9,400)
	5,921,807	4,092,200
Financing activities		
Repayment of long-term debt	<u>(1,609,932)</u>	(1,558,649)
Investing activities		
Acquisition of tangible capital assets	(4,587,679)	(2,629,757)
Proceeds on the sale of tangible capital assets	48,600	-
<b>.</b>	(4,539,079)	(2,629,757)
Net increase in cash and cash equivalents	(227,204)	(96,206)
Cash and cash equivalents		
Beginning of year	19,204,838	19,301,044
End of year	\$ 18,977,634	\$ 19,204,838
Cash and cash equivalents is comprised of: Unrestricted cash Restricted cash	15,013,347 3,964,287	15,607,245 3,597,593
	\$ 18,977,634	\$ 19,204,838

See accompanying notes to the consolidated financial statements.

March 31, 2022

## 1. Summary of significant accounting policies

The consolidated financial statements of the Municipality of the County of Inverness are the representations of management prepared in accordance with generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

The focus of PSAB financial statements is on the financial position of the Municipality and the changes thereto. The consolidated statement of financial position includes all of the assets and liabilities of the Municipality.

Significant aspects of the accounting policies adopted by the Municipality are as follows:

## Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues, expenditures and changes in fund balances and in financial position of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their affairs and resources to the Municipality and which are owned or controlled by the Municipality. In addition to general government tax-supported operations and the water utility operations, they include the following:

County of Inverness Municipal Housing Corporation

The Municipality has also consolidated the following proportionally controlled entity:

Eastern District Planning Commission – 23% (2021 – 23%)

Interdepartmental and organizational transactions and balances are eliminated.

## **Budget**

The budget figures contained in these financial statements were approved by Council on June 1, 2021, in its original fiscal plan; they also include budgets prepared and approved by controlled entities and are adjusted for amortization in accordance with Public Sector requirements.

## Revenue recognition

At each financial statement date, management evaluates the likelihood of having to repay taxes collected under tax measures that have been deemed authorized using the concept of legislative convention and recognizes a liability when required. Related refunds are accounted for in the period in which the change in estimate occurs.

All non-government contributions or grant revenues that are externally restricted such that they must be used for a specified purpose are recognized as revenue in the period in which the resources are used for the purpose or purposes specified. Any externally restricted inflow received before the criterion has been met is reported as a liability until the resources are used for the purpose or purposes specified.

March 31, 2022

## 1. Summary of significant accounting policies (continued)

## Revenue recognition (continued)

Unrestricted revenue is recognized when received or receivable if the amount to be received can be reasonably estimated and ultimate collection is reasonably assured.

#### **Government transfers**

Government transfers received are recognized in the consolidated financial statements as revenue when the transfers are authorized, and all eligibility criteria have been met except when there is a stipulation that gives rise to an obligation that meets the definition of a liability. In that case, the transfer is recorded as a liability and recognized as revenue as the stipulations are met

Government transfers to individuals and other entities are recognized as an expense when the transfers are authorized, and all eligibility criteria have been met.

#### **Expenses**

Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation.

## Cash and cash equivalents

Cash and cash equivalents include cash on hand, balances with banks and short-term deposits with original maturities of three months or less. Bank borrowings are considered to be financing activities. Cash proceeds from tax sales in excess of the arrear's taxes receivable are deposited in a separate bank account and are restricted for a period of twenty years at which time the cash can be taken into operations. The balance of the tax sales surplus account at year end is \$1,187,765 (2021 - \$1,086,026).

Other restricted cash relates to capital renewal reserve cash received from the Nova Scotia Department of Health that is required to be invested by the Home and used, with the Department's approval, to support future replacement of facility components in accordance with the Department's policies for asset replacement and their theoretical useful life. These funds are deferred and will be recognized when the related cost is incurred. Balance of the capital renewal account at year-end is \$2,776,522 (2021 - \$2,511,567).

## Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the consolidated change in net debt for the year.

March 31, 2022

## 1. Summary of significant accounting policies (continued)

#### Tax sale

Annually, the Municipality hosts a tax sale for properties whose owners are not up to date on their tax payments. The amounts from the proceeds of sale in excess of tax owing must be held for a period of 20 years. After the 20-year period of holding these funds in trust has expired, the cash will be transferred to the capital reserve. In 2022, there were no transfers made from the tax sale amounts to the capital reserve.

## Tangible capital assets

Tangible capital assets are recorded at cost less accumulated amortization and impairment which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the assets. The cost, less residual value, of the tangible capital assets is amortized using the following rates and basis:

Buildings 3.33%, straight line (30 years), 4% declining

balance

Engineered structures 5%, straight line (20 years)

Automotive equipment 16.67%, straight line (6 years), 30% declining

balance

Machinery and equipment 6.67 - 10%, straight line (10 – 15 years), 20%

declining balance

Sewer lines 2%, straight line (50 years)
Paving and water systems 8%, declining balance
Streets and lighting 4%, straight line (25 years)
Computer equipment 30%, declining balance
Website development 10%, straight line (10 years)
Other equipment 10 - 35%, declining balance
Utility plant in service 2 - 20%, straight-line

A full year of amortization is charged in the year after acquisition. Assets under construction are not amortized until the asset is available for productive use. The Municipality does not capitalize interest as part of the costs of its capital assets.

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and are also recorded as revenue.

## School assets

All school buildings on hand remain assets of the Municipality but are under the operational control of the school board until such time as the board no longer requires the asset for school purposes. At that time, control will revert back to the Municipality.

School buildings have not been recorded as tangible capital assets, as they are not currently under the control of the Municipality.

## **Deferred revenue**

Gas tax and other deferred grant revenue will be recognized in the period in which any stipulations and eligibility criteria been met.

March 31, 2022

## 1. Summary of significant accounting policies (continued)

## Liability for contaminated sites

The Municipality of the County of Inverness follows Public Sector Accounting Section 3260 Liability for Contaminated Sites, which establishes the recognition, measurement and disclosure requirements for reporting liabilities associated with the remediation of contaminated sites.

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when <u>all</u> the following criteria are met:

- i. an environmental standard exists;
- ii. contamination exceeds the environmental standard;
- iii. the Municipality:
  - is directly responsible; or
  - accepts responsibility; and
- iv. a reasonable estimate of the amount can be made.

#### Use of estimates

The preparation of the consolidated financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates that effect the amounts recorded in the financial statements. Management reviews the carrying amounts of items in the financial statements at each fiscal year end date to assess the need for revisions. Items in preparation of these consolidated financial statements require management's best estimate based on assumptions that reflect the most probably set of economic conditions and planned courses of action.

These estimates are reviewed periodically, and adjustments are made to annual surplus as appropriate in the year they become known.

Significant items subject to management estimates include:

Financial statement element
Taxes and other receivables
Unfunded retirement benefits

Management estimate
Allowance for doubtful accounts
Accrued unfunded liability

Tangible capital assets

Payables and accruals

Useful lives

Sick leave lability

## Related party transactions

Effective for the fiscal period beginning on April 1, 2017, the Municipality was required to adopt Public Sector Accounting sections 2200, Related Party Disclosures and 3420 Inter-Entity Transactions, which establishes the disclosure requirements for reporting related party transactions. Management has determined that there are no related party transactions to disclose at this time.

## **Contractual rights**

Effective for the fiscal period beginning on April 1, 2017, the Municipality was required to adopt Public Sector Accounting section 3380, Contractual rights, which establishes the disclosure requirements for contractual rights. Management has determined that there are no contractual rights to disclose at this time.

March 31, 2022

2. Taxes receivable	2022	2021
Balance, beginning of year Levy Interest	\$ 2,036,627 15,251,652 199,119	\$ 2,249,803 14,717,824 84,988
Collections	17,487,398 <u>15,364,906</u>	17,052,615 14,670,708
Write offs, adjustments, exemptions	2,122,492 336,258	2,381,907 <u>345,280</u>
Valuation allowance (Note 6)	1,786,234 <u>623,664</u>	2,036,627 606,080
Balance, end of year	\$ 1,162,570	\$ 1,430,547
3. User charges receivable	2022	2021
Other receivables Water rates	\$ 387,837 <u>363,857</u>	\$ 640,152 402,548
	\$ 751,694	\$ 1,042,700
4. Receivable from governments	2022	2021
Federal government Provincial government	\$ 996,492 	\$ 105,384 <u>974,020</u>
	<u>\$ 1,997,061</u>	\$ 1,079,404
5. Other receivables	2022	<u>2021</u>
Municipal receivables Public Health Services	\$ 1,904,768 <u>572,471</u>	\$ 1,586,920 <u>703,048</u>
	\$ 2,477,239	\$ 2,289,968

March 31, 2022

#### 6. Contributions to boards and commissions

Boards and commissions in which the Municipality has less than a 100% interest. The Municipality is required to finance the operations of various boards and commissions, along with the other local municipal units to the extent of its participation based on assessment, population or prescribed formulae.

In addition to any budgeted contributions, the municipal units share in the deficits or surpluses of these boards based on their sharing percentages. A municipal unit's share of any deficit must be paid in the next fiscal year while a surplus may be taken into the next year's estimates. Alternatively, the Municipality may provide for its share of the surplus or deficit in the current year.

Details of contributions to these boards and commissions are as follows:

	<u>2022</u>	<u>2021</u>
Cape Breton Island Housing Authority	\$ -	\$ _
Eastern Counties Regional Library	\$ 94,655	\$ 94,655

The Municipality has no further financial obligations in connection with the operating results of the above-mentioned entities for the year ended March 31, 2022.

7. Payables	<u>2022</u>	2021
Municipal payables Public health services Accrued sick leave benefits (Note 11)	\$ 3,092,757 2,113,671 	\$ 1,971,369 2,186,756 1,085,000
	\$ 6,278,828	\$ 5,243,125

March 31, 2022

## 8. Commitments and contingencies

## (a) Pension costs and obligations

## **Defined Contribution Pension Plan**

During the year, the Municipality matched employee contributions to a money-purchase pension plan for full-time employees to a maximum percentage of each participating employee's gross pay depending on years of service. The graduated rates for employee and employer contributions are as follows:

Under 10 years	5%
10 to 20 years	7%
Over 20 years	9%

Contributions totalling \$175,650 in 2022 (2021 - \$141,204) are included in the wages and benefits as part of expenditures.

## **Defined Benefit Plan**

Certain of the employees of Inverness County Municipal Housing Corporation (ICMHC) participate in a multi-employer defined benefit pension plan for certain health care employers which is administered by the Health Association of Nova Scotia ("HANS"). This plan to which contributions totaled is accounted for as a defined contribution plan. These costs are included with wages and employee benefits in the financial statements. For earnings up to the yearly maximum pensionable earnings (YMPE) the ICMHC contributes 9.22% of gross wages to a registered pension plan which requires contributions of 7.82% from employees. Once earnings exceed YMPE the ICMHC contributes 11.58% and the employees contribute 10.18%. During the year, the ICMHC paid contributions of \$557,183 (2021 - \$575,365) to the benefit plan.

#### Pension enhancement

During the 2006 fiscal year, the Municipality approved pension enhancements for a specific group of former employees affected by the service exchange in 1995. This was facilitated by an Act of the Nova Scotia legislature in May of 2002. The Municipality decided to fund these amounts annually as opposed to providing a lump sum into their current pension plan(s). In addition to this group, the Municipality has made a commitment to a specific group of employees for years of service prior to when the current pension plan was available.

An actuarial valuation for accounting purposes has been obtained for the year ended March 31, 2022, which indicated that the pension enhancement had an accrued benefit obligation of \$6,075,800 (2021 - \$6,044,400).

The actuarial valuation was based on a number of assumptions about future events, such as inflation rates, interest rates, wage and salary increase and employee turnover and mortality. The assumptions used reflect the Municipality's best estimates.

March 31, 2022

## 8. Commitments and contingencies (continued)

(a) Pension costs and obligations (continued)

## Pension enhancement (continued)

The significant actuarial assumptions used in measuring the Municipality's accrued benefit obligations and benefit costs are as follows:

- Discount rate of 3.20%
- Rate of compensation increase of 3.00%
- Expected long term rate of return on plan assets of 3.00%; and
- Remaining years of service for employee group of 5 years

An actuarial valuation has been obtained by the Municipality which has been prepared under PSA 3250 of the Public Sector Accounting Handbook.

	<u>2022</u>	<u>2021</u>
Accrued benefit obligation, beginning of year Current service cost Interest on obligation Less: benefits paid	\$ 6,044,400 21,100 281,700 (271,400)	\$ 6,053,800 20,100 281,100 (310,600)
Accrued benefit obligation, end of year	6,075,800	6,044,400
Unfunded retirement benefits	<u>\$ (6,075,800)</u>	\$ (6,044,400)

March 31, 2022

## 9. Remuneration and expenses

Total remuneration and expenses paid to elected and senior appointed officials of the Municipality are as follows:

	<u>Position</u>	Remuneration		<b>Expenses</b>	
Elected officials					
Laurie Cranton	Warden	\$	57,590	\$	4,506
Alfred Poirier	Councillor – District 1	\$	30,384	\$	5,059
Claude Poirier	Councillor – District 2	\$	868	\$	25
Bonny MacIsaac	Councillor – District 3	\$	44,323	\$	3,290
John MacLennan	Councillor – District 4	\$	39,619	\$	2,163
Lynn Chisholm	Councillor – District 5	\$	39,619	\$	2,891
Catherine Gillis	Councillor – District 6	\$	39,714	\$	1,672
Senior officials					
Keith MacDonald	Chief Administrative Officer	\$	135,192	\$	3,929

## 10. Landfill closure and post-closure costs

In accordance with the regulations of Nova Scotia Department of Environment, the Municipality is required to close its Kenloch landfill. The Municipality has obtained permits to use the site for construction and demolition as well as recycling efforts; however, the Municipality will be required to close the site at some point and in doing so will have to incur the related post-closure costs. Based on the reports of consulting engineers, the costs for closing the site including cleanup, capping and general structure maintenance are estimated to be \$270,000. In addition, there will be ongoing costs for groundwater monitoring for \$13,000 annually. While not specifically mentioned, management has estimated these costs will be incurred annually for 20 years.

Included in payables and accruals is \$460,000 (2021 - \$460,000), being the estimated sum of the discounted future cash flows associated with closure and post closure care activities as noted above as of March 31, 2022. The Municipality has included in its reserves an amount of \$460,000 (2021 - \$460,000) to fund these future landfill closure costs.

March 31, 2022

#### 11. Sick leave benefit liability

Section 3255 of the CPA Canada Public Sector Accounting Handbook (PS 3255) requires that a liability and expense be recorded for compensated absences that vest or that accumulate. The Municipality has employees that have sick benefits that are accumulating and non-vesting. The valuation was completed as at March 31, 2021.

#### **Actuarial Method:**

The actuarial cost method used was the "Projected Unit Credit" method (also known as the "Projected Accrued Benefit" method) pro - rated on service.

#### Components of benefit expense under PS3250:

	<u> </u>	<u>Municipal</u>	ousing oration	Total 2022
Current service cost Sick leave interest expense	\$	30,600 4,100	\$ -	\$ 30,600 4,100
Benefit expense	\$	34,700	\$ _	\$ 34,700

## Accrued benefit liability / (asset) on the consolidated statement of financial position:

Balance, beginning of year	\$ 221,900	\$ 863,100	\$	1,085,000
Benefit expense	30,600	-		30,600
Interest expense	4,100	-		4,100
Actuarial loss	(20,800)	-		(20,800)
Municipal contribution	 (26,500)	 <u> </u>	_	(26,500)
Balance, end of year (unfunded)	\$ 209,300	\$ 863,100	\$	1,072,400

## **Assumptions:**

Discount rate: 2.32% - 3.5% per annum

Salary increases: 2.0% per annum.

Mortality: 100% of CPM-2014 Public with future mortality improvements

according to scale CPM-B and MI-2017

Withdrawal prior to retirement: Nil

Retirement age: End of the year in which age 62 - 63 is attained

Excess sick leave utilization: Probability of usage and average number of sick leave bank days

used

#### **Plan Provisions:**

The Municipality provides eligible employees with sick leave that accumulates at 30 days per year (2.5 days per month) up to a maximum of 150 days. If an employee is sick more than 30 days in a year, they can draw on their accumulated sick leave. No benefit in respect of accumulated sick leave is payable upon termination, retirement, or death.

Inverness Municipal Housing Corporation provides eligible CUPE employees with sick leave that accumulated at 18 days per year (1.5 days per month) up to a maximum of 120 days. Eligible Nova Scotia Nurses Union ("NSNU") and administrative employees are granted 12 hours for every 126 hours worked up to a maximum of 1,000 hours. No benefit in respect of accumulated sick leave is payable upon termination, retirement or death except for eligible CUPE employees with sick leave accumulated prior to August 1, 2003 who are entitled to a payment equal to 50% of any unused prior sick leave accumulation at time employment ceases. Eligible NSNU employees with sick leave accumulated prior to April 1, 1990 are entitled to a payment of 60% of any unused sick leave accumulation at the time employment ceases.

March 31, 2022

## 12. Budget figures

Public Sector Accounting Standards require a comparison of the results for the period with those originally planned on the same basis as that used for actual results. The fiscal plan in the statement of operations and statement of changes in net assets has been adjusted to be on a consistent basis as actual results. The adjustments below include netting school board appropriations and reduced taxes against tax revenues, and reclassification of revenues and expenditures amongst categories. Below is a reconciliation of the figures from the approved fiscal plan to the fiscal plan per the financial statement:

	Approved Fiscal Plan	<u>Adjustments</u>	Per Financial Statements
		<del></del>	
Revenue			
Municipal taxation	\$ 11,464,050	\$ (332,500)	\$ 11,131,550
Grants-in-lieu	434,900	-	434,900
Services provided to other governments	235,700	-	235,700
Conditional transfers from other governments	520,300	-	520,300
Unconditional transfers from other governments	s 719,775	(210,000)	509,775
Sale of services	438,550	-	438,550
Public health Services	16,239,311	-	16,239,311
Water utility operating revenues	1,029,600	-	1,029,600
Other revenue from own sources	606,603	(216,600)	390,003
Capital grants		<u>1,300,000</u>	1,300,000
	31,688,789	540,900	32,229,689
Expense			
General government services	3,126,200	(332,500)	2,793,700
Protective services	3,400,200	(216,600)	3,183,600
Transportation services	1,379,900	-	1,379,900
Environmental health services	3,711,500	-	3,711,500
Environmental development services	1,517,677	(210,000)	1,307,677
Public health services	16,094,735	-	16,094,735
Recreation and cultural services	1,145,400	-	1,145,400
Water treatment and distribution	1,455,000	-	1,455,000
Transfers to (from) own reserves,			
funds and agencies	(416,100)	416,100	<del>_</del>
	31,414,512	(343,000)	31,071,512
Annual surplus	\$ 274,277	\$ 883,900	\$ 1,158,177

March 31, 2022

## 13. Segment disclosure

The Municipality of the County of Inverness is a diversified municipal unit that provides a wide range of services to its residents. For management reporting purposes, the Municipality's operations and activities are organized and reported by fund. This presentation is in accordance with the Provincial Financial Reporting and Accounting Manual and was created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. Municipal services are provided by departments and their activity is reported in these funds. The services provided by these departments are as follows:

#### General government services

This department is responsible for the overall financial and local government administration. Its tasks include tax administration, trade payables and receivables, budgets, financial statements and adherence to the *Municipal Government Act*.

## Protective services

The Municipality is primarily responsible for fire protection for its residents. The Municipality engages the services of various not for profit, volunteer fire departments in order to fulfil its fire protection role. The Municipality pays operating grants to the fire departments to assist in the operating cost of the fire departments along with capital expenditure grants for acquisition of certain firefighting apparatus and vehicles approved by Council. The Municipality engages the RCMP for policing services.

## **Transportation services**

The Municipality is responsible for the maintenance and construction sidewalks including snow removal. They are also responsible for the street lighting within the Municipality.

## **Environmental health services**

This department is responsible for the maintenance and operations of waste management and sewer services provided to residents and other customers.

#### Recreation and cultural services

The recreation department is responsible for promoting and offering opportunities and activities to the Municipality's residents including programs, grants for facility development and programs. The department also provides funding for special municipal recreation initiatives and projects along with assistance for community-based projects. The Municipality provides a municipal contribution towards the operations of the Eastern Counties Regional Library Board and pays for the operating cost, excluding wages and benefits, for the Coady Tompkins Library which is a branch library of the Eastern Counties Regional Library Board.

March 31, 2022

## 13. Segment disclosure (continued)

	General <u>Government</u>	Protective	Transportation	Environmental health	Public <u>health</u>	Environmental development	Recreation and <u>cultural</u>	Water treatment	<u>2022</u>	<u>2021</u>
Revenues										
Taxes	\$ 2,177,754 \$	2,451,687	\$ 1,301,764	\$ 3,532,188	\$ -	\$ 1,227,001	\$ 850,577	\$ -	\$ 11,540,971	\$ 10,708,584
Grants in lieu of taxes	76,019	85,581	45,441	123,298	-	42,831	29,689	-	402,859	425,840
Services provided to other										
governments	-	-	-	-	-	317,236	-	-	317,236	306,032
Unconditional transfers from										
other governments	856,857	-	-	44,771	-	-	-	-	901,628	479,506
Conditional transfers from										
other governments	1,469,275	-	-	-	-	-	-	-	1,469,275	771,167
Sale of services	77,357	-	-	-	-	333,352	15,851	-	426,560	208,427
Public health services	-	-	-	-	17,885,327	-	-	-	17,885,327	17,329,831
Water utility operating revenues	-	-	-	-	-	-	-	848,523	848,523	956,023
Other revenues from own sources	288,766	-	-	-	92,565	-	-	-	381,331	353,373
Capital grants	1,120,491		<del></del>		<del></del>		<del></del>		1,120,491	812,914
	6,066,519	2,537,268	1,347,205	3,700,257	17,977,892	1,920,420	896,117	848,523	35,294,201	32,351,697
Expenditures										
Salaries and benefits	1,596,990	-	403,025	2,177,394	11,209,944	-	391,494	422,607	16,201,453	15,817,351
Goods, services and other	1,200,799	3,194,946	1,103,483	1,577,981	3,289,162	1,596,864	716,944	587,434	13,267,613	11,637,387
Amortization	40,179	-	189,902	823,720	1,300,964	2,117	-	374,278	2,731,160	2,676,882
Interest				23,918	1,126,093			20,293	1,170,304	1,242,019
	2,837,967	3,194,946	1,696,410	4,603,014	16,926,163	1,598,981	1,108,438	1,404,612	33,370,531	31,373,639
Annual surplus (deficit)	\$ 3,228,55 <u>2</u> \$	(657,678)	\$ (349,205)	\$ (902,757)	\$ 1,051,729	\$ 321,439	<u>\$ (212,321)</u>	\$ (556,089)	\$ 1,923,670	\$ 978,058

March 31, 2022

## 14. Deferred revenue

The Province of Nova Scotia signed an agreement with the Federal government which would enable the Province to transfer gas tax rebates to municipalities for special capital improvements. The program was to initially run for five years but has been extended past this five-year time frame. In fiscal 2022, \$980,198 (2021 - \$739,057) has been recognized as revenues by the Municipality, the remaining balance is deferred as they have not fulfilled the stipulations associated with the grant.

Other deferred revenues represent funds received from varying sources for projects and capital purposes yet to be completed. In fiscal 2022, \$1,142,914 (2021 - \$969,087) has been recognized as revenues by the Municipality.

	Gas tax	Other Total
Balance, beginning of year	\$ 2,736,965	<b>\$</b> 4,366,210 <b>\$7,103,175</b>
Contributions and interest earned	1,418,191	1,341,330 <b>2,759,521</b>
Amounts recognized as revenue	(980,198)	(1,142,914) <b>(2,123,112)</b>
Balance, end of year	\$ 3,174,958	<b>\$</b> 4,564,626 <b>\$7,739,584</b>

## Municipality of the County of Inverness Schedule of debt charges and term debt

Year ended March 31, 2022

			Lo	an Continuity		
	Interest <u>rate</u>	Balance April 1, <u>2021</u>	Repaid	<u>Issued</u>	Balance March 31, <u>2022</u>	<u>Interest</u>
General Capital Municipal Finance Corporation	1.809%-2.925%	\$ 1,080,000	\$ 180,000	\$ -	\$ 900,000	\$ 23,918
Water Capital Municipal Finance Corporation	3.471%-4.026%	<u>550,000</u>	50,000		500,000	20,293
		1,630,000	230,000		1,400,00	44,211
Housing Corporation  Nova Scotia Housing						
Development Corporation Nova Scotia Housing	3.730%	26,259,445	1,204,306	-	25,055,138	951,657
Development Corporation Nova Scotia Housing	5.000%	2,551,354	118,610	-	2,432,744	123,592
Development Corporation	3.370%	1,540,329	57,016		1,483,314	50,844
		30,351,128	1,379,932		28,971,196	1,126,093
Total municipal debt		\$31,981,128	\$ 1,609,932	\$ -	\$ 30,371,196	\$ 1,170,304

Principal repayments in each of the next five (5) years are as follows:

2023	\$ 1,662,842
2024	\$ 1,718,201
2025	\$ 1,775,721
2026	\$ 1,835,484
2027	\$ 1,897,581

Long-term debt issued by the Municipal Finance Corporation has been authorized by the Minister of Municipal Affairs.

The Housing Corporation debt is funded by the Department of Health and Wellness.

# Municipality of the County of Inverness Schedule of tangible capital assets March 31, 2022

	<u>Land</u>	Buildings	Engineered structures	Automotive equipment	Machinery and <u>equipment</u>	Paving and water <u>system</u>	Sewer <u>Lines</u>
Cost	4 400 470	054 404 400	4 705 400		<b>A</b> 0.707.500		<b>*</b> 40.04 <b>7</b> .044
Balance, beginning of year Additions	\$ 482,173	\$51,484,162 842,467	\$ 1,795,462 436,930	\$ 916,408 167,375	\$ 6,787,566 357,934	\$ 860,913	\$12,917,911 788,833
Disposals	_	(50,000)	430,930	(193,648)	(557,915)	-	700,033
Bioposaio		(00,000)		(100,040)	(007,010)		-
Balance, end of year	482,173	_52,276,629	2,232,392	<u>890,135</u>	6,587,585	860,913	13,706,744
Accumulated amortization							
Balance, beginning of year	-	17,626,546	1,421,234	558,102	4,754,642	464,180	4,113,067
Amortization during the year	-	1,466,022	59,558	89,694	331,620	32,022	254,505
Disposals		(30,023)		(193,648)	(536,752)		
Balance, end of year		19,062,545	1,480,792	454,148	4,549,510	496,202	4,367,572
Net book value – March 31, 2022	\$ 482,173	\$33,214,084	\$ 751,600	\$ 435,987	\$ 2,038,075	\$ 364,711	\$ 9,339,172
Net book value – March 31, 2021	\$ 482,173	\$33,957,616	\$ 374,228	\$ 358,306	\$ 2,032,924	\$ 396,733	\$ 8,804,844

# Municipality of the County of Inverness Schedule of tangible capital assets March 31, 2022

	Streets and lights	Computer equipment	Website	Other equipment	Utility <u>plant</u>	2022 <u>Total</u>	2021 <u>Total</u>
Cost Balance, beginning of year Additions Disposals	\$ 2,653,614 95,454	\$ 264,708 12,236	\$ 116,822 - -	\$ 46,010 52,143	\$11,661,181 1,834,307	\$ 89,986,930 4,587,679 (801,563)	\$ 87,357,173 2,629,757
Balance, end of year	2,749,068	276,944	116,822	98,153	13,495,488	93,773,046	89,986,930
Accumulated amortization Balance, beginning of year Amortization during the year Disposals	1,138,431 106,145	77,673 17,443 	116,822 - 	46,010 - 	2,604,406 374,151	32,921,113 2,731,160 (760,423)	30,244,230 2,676,883
Balance, end of year	1,244,576	95,116	116,822	46,010	2,978,557	34,891,850	32,921,113
Net book value – March 31, 2022	\$ 1,504,492	\$ 181,828	<u> </u>	\$ 52,143	\$10,516,931	\$ 58,881,196	\$ 57,065,817
Net book value – March 31, 2021	<u>\$ 1,515,183</u>	\$ 187,035	\$ -	\$ <u> </u>	\$ 9,056,775		



# Municipality of the County of Inverness Water utility Operating fund balance sheet

(Unaudited)		
March 31	2022	2021
Assets		
Cash and cash equivalents Receivable	<u>\$</u>	\$ 10,399
Rates (less allowance for doubtful accounts)	363,857	402,548
Province of Nova Scotia HST	1,397 190,392	1,397 75,063
Due from operating reserve	150,625	-
Due from capital reserve  Due from gas tax reserve	33,060 <u>629,019</u>	- 71,955
Due Irom gas tax reserve	029,019	<u> </u>
	<u>1,368,350</u>	<u>550,963</u>
	\$ 1,368,350	\$ 561,362
Liabilities		
Bank indebtedness Payables and accruals	\$ 161,069	-
Due to water utility section, capital fund	1,511,844	\$ 1,241,882
Due to general operating fund Other payables and accruals	590,025 306,269	94,361 116,857
Cutor payables and accidate		
	<u>2,569,207</u>	<u>1,453,100</u>
Deficit	(1,200,857)	(891,738)
	<u>\$ 1,368,350</u>	\$ 561,362

# Municipality of the County of Inverness Water utility Operating fund statement of operations

(1 lin = dist = .d)		•				
(Unaudited)						2224
Year ended March 31				2022		2021
		Budget		Actual		Actual
Operating revenues						
Metered sales	\$	000 100	\$	040 000	\$	020,000
	Φ	990,100	Ф	810,890	Φ	920,990
Flat rate sales		35,400		28,914		35,669
Public fire protection		216,600		216,629		216,629
Sprinkler		4,100		-		-
Other operating revenue		18,000		16,590		1,979
outer operating revenue		. 0,000	_	10,000		.,0.0
		4 004 000		4 072 022		4 475 007
		1,264,200	_	1,073,023	_	<u>1,175,267</u>
Expenditures						
Source of supply		83,000		62,336		72,614
Power and pumping		140,300		127,796		136,617
Water treatment		437,500		392,044		430,862
Transmission and distribution		249,500		298,359		264,297
Administration and general		157,700		150,866		120,789
Depreciation		373,800		373,791		328,591
Other operating expenditures		13,200		(580)		15,68 <u>2</u>
		1,455,000		1,404,612		1,369,452
		1,100,000	_	1,101,012	_	1,000,102
On another (1)		(400,000)		(004 500)		(404 405)
Operating (loss) surplus		(190,800)	_	(331,589)	_	(194,185)
Non-operating expenditures						
Debt charges						
Debenture principal repayment		50,000		50,000		50,000
Debenture interest		20,900		20,923		22,678
Dependie interest		20,300	_	20,323	_	22,010
		70.000		70.000		70.070
		70,900	_	70,923	_	72,678
Non-operating revenue						
Amortization of deferred government assistance	<u>,</u>	84,000		93,393		92,303
9			_			,
Evenes of expanditures over revenues	\$	(177 700)		(200 440)	Φ	(174 EGO)
Excess of expenditures over revenues	Φ	(177,700)	_	(309,119)	Φ	(174,560)
						/ <b>-</b> / <b>-</b> · ·
Deficit, beginning of year			_	(891,738 <u>)</u>	_	<u>(717,178</u> )
Deficit, end of year			\$	(1,200,857)	\$	(891,738)
•						

# Municipality of the County of Inverness Water utility Capital fund balance sheet

(Unaudited) March 31	2022	2021
Assets Cash Depreciation fund (page 28) Deferred capital charges Due from water utility section, operating fund Utility plant and equipment (page 29)	\$ 433,248 2,987 1,511,844 13,491,472 \$15,439,551	\$ 431,377 2,986 1,241,882 11,657,165 \$13,333,410
Liabilities Payables Due to operating reserve section Term debt	\$ 1,366,875	\$ 1,366,875
Debentures issued to provincial government and its agencies Deferred assistance	500,000 2,769,840	550,000 <u>2,854,512</u>
	4,636,715	4,771,387
Reserve for depreciation (page 28)	2,978,650	2,604,499
Investment in capital assets (page 28)	7,824,186	5,957,524
	<u>\$15,439,551</u>	\$13,333,410

# **Municipality of the County of Inverness Water utility**

## Statement of reserve for depreciation

(U	Inaudited)

Year ended March 31	2022	2021
Balance, beginning of year	\$ 2,604,499	\$ 2,275,908
Depreciation for the year	<u>374,151</u>	328,591
Balance, end of year	\$ 2,978,650	\$ 2,604,499

## Water utility section Non-consolidated statement of investment in capital assets

(Unaudited - see advisory to readers)

Year ended March 31	2022	2021
Balance, beginning of year	\$ 5,957,524	\$ 5,054,836
Term debt retired	50,000	50,000
Interest	1,513	2,379
Transfer from operating reserve	1,077,877	-
Transfer from depreciation reserve	-	117,567
Transfer from capital reserve	33,060	39,328
Government funding	· -	73,829
Transfer from (to) gas tax reserve	<u>704,212</u>	619,585
Balance, end of year	<u>\$ 7,824,186</u>	\$ 5,957,524

## Water utility section

## Non-consolidated statement of depreciation fund cash

(Unaudited - see advisory to readers)

Year ended March 31	2022	2021
Cash, beginning of year	\$ 431,377	\$ 550,020
Transfer from depreciation fund Interest earned on depreciation fund		(121,041) 2,398
Cash, end of year	\$ 433,24 <u>8</u>	\$ 431,377

# Municipality of the County of Inverness Water utility Schedule of utility plant and equipment

Year ended March 31	2022	2021
Year ended March 31  Tangible plant    Land and land rights    Source of supply    Reservoir    Structures and improvements    Power and pumping    Electric pumping equipment    Purification equipment    Transmission mains    Distribution mains    Services	\$ 68,805 2,641,976 2,320,874 386,328 441,333 1,806,906 659,428 2,567,508 141,481	\$ 68,805 2,062,263 2,320,874 311,134 441,333 1,806,906 659,428 1,489,631 141,481
Meters Hydrants Other tangible plant Cheticamp water utility	1,191,948 209,753 82,212 <u>972,920</u> <u>\$13,491,472</u>	1,135,706 176,693 69,991 972,920 \$11,657,165