

Application for New Water and/or Wastewater Services Connection

Important Information

- Applications must be submitted at least four weeks before the requested installation or connection date.
- Once your application is received, Engineering & Planning will review it and contact you if additional information is needed.
- You will receive a letter from the Municipality advising whether your application has been approved or denied.
- If approved, you will receive a Letter of Approval.
 - This letter must be taken to the Eastern District Planning Commission to obtain a building permit.
 - Approval for new services or connections related to new construction is only valid with an active building permit.
 - To learn more about building permits, visit [Planning & Development | Municipality of the County of Inverness](#)
- Installation scheduling depends on:
 - Staff availability
 - Contractor availability (if required)
 - Emergency situations, which may cause delays
- Service installations are completed during the annual construction season (May to October).
- Once construction of the residence or building is complete, you must open a water utility account.
 - This allows you to:
 - Set up billing for the property
 - Schedule installation of a water meter
- You can apply to open a water utility account [here](#).

Need Help?

If you have questions or need assistance, please email water_services@invernesscounty.ca or call 1-866-258-0223, select option #4.

Property Information

Property Identification Number (PID): *

City Address (if available): *

Address Line 1

Address Line 2

City

Province

Province

Postal Code

If this request for a planned subdivision or large-scale development? *

- Yes
 No

Applicant Information

Date of application: *

Name: *

First

Last

Email: *

Telephone: *

Mailing Address: *

Address Line 1

Address Line 2

City

--- Select state ---

Province

Postal Code

Preferred method of contact: *

- Email
 Telephone

Are you the property owner: *

- Yes
 No

If no, a signed letter from the property owner granting permission to submit an application on their behalf is required.

Contractor Information

Name: *

First

Last

Email: *

Telephone: *

Authorization

By clicking this box, you acknowledge that the information included is true, accurate, and complete to the best of your knowledge. *

- I agree.

Description of Service Request

Water: *

- Water - New Connection
 Water - Existing Building
 Replacement/Repair of existing service
 Removal/Disconnection

Service size: *

Estimated service length (from property line to proposed building): *

(Minimum 1/2")

Wastewater: *

- Water - New Connection
 Water - Existing Building
 Replacement/Repair of existing service
 Removal/Disconnection

Service size: *

Estimated service length (from property line to proposed building): *

(Minimum 4")

Building Type

- Single dwelling
 Mobile home
 Duplex/Semi-detached
 Apartments
 Number of units
 Restaurant
 Seating capacity
 Hotel
 Office
 Other

Additional Notes (if appropriate):

Location plan or sketch:

Drop & Drop Files. Choose Files to Upload

Will proposed water or wastewater services cross another property?

- Yes
 No

If not submitted online, this form can be mailed or delivered to:

Municipal Administration Building
Attention: Public Works
375 Main St.
Port Hood, NS
B0E 2W0

Open Monday to Friday, 8:30 a.m. – 4:00 p.m.