

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
 Claimant's Title: Councillor

Month: December
 Year: 2023

			Travel				Meals				Professional Development	Other	Total Expense	
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5770	Other incidentals and accommodation	Total Travel	Breakfast 10.00	Lunch 20.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses		
7-Dec-24	Council Meeting	Cheticamp	110	63.4700		63.47				-			63.47	
14-Dec-24	Council Meeting	Port Hood	150	86.5500		86.55				-			86.55	
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Total			260			\$ 150.02				\$ -	\$ -	\$ -	\$ 150.02	
						TRAVEL					MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
 Claimant's Title: Councillor

Month: April
 Year: 2023

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	Travel				Meals				Professional Development Includes all professional development and training	Other Includes any other Councillor-related expenses	Total Expense
			kms driven	Mileage calculated @ 0.5770	Other incidentals and accommodation	Total Travel	Breakfast 10.00	Lunch 20.00	Dinner 20.00	Total Meals			
4-Apr-23	Meeting	Middle River	48	27.6960		27.70				-			27.70
6-Apr-23	Council Meeting	Port Hood	150	86.5500		86.55				-			86.55
11-Apr-23	ICMH Meeting	Inverness	100	57.7000		57.70				-			57.70
20-Apr-23	Council Meeting	Port Hood	150	86.5500		86.55				-			86.55
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Total			448			\$ 258.50				\$ -	\$ -	\$ -	\$ 258.50
						TRAVEL				MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
 Claimant's Title: Councillor

Month: May
 Year: 2023

			Travel				Meals				Professional Development	Other	Total Expense	
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5770	Other incidentals and accommodation	Total Travel	Breakfast 10.00	Lunch 20.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses		
4-May-23	Council Meeting	Port Hood	150	86.5500		86.55				-			86.55	
26-May-23	Laptop Repair	Port Hood	150	86.5500		86.55				-			86.55	
31-May-23	Laptop Pickup	Port Hood	150	86.5500		86.55				-			86.55	
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Total			450			\$ 259.65				\$ -	\$ -	\$ -	\$ 259.65	
						TRAVEL					MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
 Claimant's Title: Councillor

Month: June
 Year: 2023

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	Travel				Meals				Professional Development Includes all professional development and training	Other Includes any other Councillor-related expenses	Total Expense	
			kms driven	Mileage calculated @ 0.5770	Other incidentals and accommodation	Total Travel	Breakfast 10.00	Lunch 20.00	Dinner 20.00	Total Meals				
6-Jun-23	Homes Board Meeting	Port Hood	150	86.5500		86.55				-			86.55	
7-Jun-23	Audit Meeting / Airport Meeting	Port Hastings	240	138.4800		138.48				-			138.48	
8-Jun-23	Council Meeting	Port Hood	150	86.5500		86.55				-			86.55	
22-Jun-23	Council Meeting / Meeting in Petit de Gras	Petit de Gras	310	178.8700		178.87				-			178.87	
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Total			850			\$ 490.45				\$ -	\$ -	\$ -	\$ 490.45	
						TRAVEL					MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
 Claimant's Title: Councillor

Month: July
 Year: 2023

			Travel				Meals				Professional Development	Other	Total Expense	
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5770	Other incidentals and accommodation	Total Travel	Breakfast 10.00	Lunch 20.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses		
6-Jul-23	Council Meeting	Port Hood	150	86.5500		86.55				-			86.55	
20-Jul-23	Council Meeting	Port Hood	150	86.5500		86.55				-			86.55	
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Total			300			\$ 173.10				\$ -	\$ -	\$ -	\$ 173.10	
						TRAVEL					MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
 Claimant's Title: Councillor

Month: August
 Year: 2023

			Travel				Meals				Professional Development	Other	Total Expense	
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5770	Other incidentals and accommodation	Total Travel	Breakfast 10.00	Lunch 20.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses		
18-Aug-23	Gaelic College Meeting	Mabou	140	80.7800		80.78				-			80.78	
23-Aug-23	Cheticamp Water Shed Meeting	Cheticamp	110	63.4700		63.47				-			63.47	
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Total			250			\$ 144.25				\$ -	\$ -	\$ -	\$ 144.25	
						TRAVEL					MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
 Claimant's Title: Councillor

Month: September
 Year: 2023

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	Travel				Meals				Professional Development	Other	Total Expense	
			kms driven	Mileage calculated @ 0.5770	Other incidentals and accommodation	Total Travel	Breakfast 10.00	Lunch 20.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses		
6-Sep-23	Airport Meeting	Port Hawkesbry	240	138.4800		138.48				-			138.48	
7-Sep-23	Council Meeting	Port Hood	150	86.5500		86.55				-			86.55	
21-Sep-23	Council Meeting	Port Hood	150	86.5500		86.55				-			86.55	
28-Sep-23	Audit Meeting	Port Hood	150	86.5500		86.55				-			86.55	
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Total			690			\$ 398.13				\$ -	\$ -	\$ -	\$ 398.13	
						TRAVEL					MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
 Claimant's Title: Councillor

Month: October
 Year: 2023

			Travel				Meals				Professional Development	Other	Total Expense	
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5770	Other incidentals and accommodation	Total Travel	Breakfast 10.00	Lunch 20.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses		
5-Oct-23	Council Meeting	Port Hood	150	86.5500		86.55				-			86.55	
19-Oct-23	Council Meeting - Port hood to Cheticamp	Cheticamp	260	150.0200		150.02				-			150.02	
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Total			410			\$ 236.57				\$ -	\$ -	\$ -	\$ 236.57	
						TRAVEL					MEALS	PD	OTHER	TOTAL EXPENSE

Municipality of the County of Inverness Expense Claim

Claimant's Name: Blair Phillips

Month: November

Claimant's Title: Councillor - District 2

Year: 2023

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @	Meals			Other Expenses	Total Expense
					Breakfast	Lunch	Dinner		
					0.5770	\$ 13.00	\$ 15.00		
2-Nov-23	Margaree Valley to Port Hood (return) Regular Council	Port Hood	150	0.5770					86.55
7-Nov-23	Margaree Valley to Halifax: UNSM Conference	Halifax	370	0.5770					213.49
10-Nov-23	Halifax to Margaree Valley: UNSM conference (return)		370	0.5770					213.49
16-Nov-23	Margaree Valley to Port Hood (return) Committee of the Whole	Port Hood	150	0.5770					86.55
21-Nov-23	Margaree valley to Port Hood (return) Homes Board meeting	Port Hood	150	0.5770					86.55
				0.5770					-
				0.5770					-
				0.5770					-
				0.5770					-
				0.5770					-
				0.5770					-
Total			1,190.00		-	-	-	-	686.63

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Blair Phillips 08-Dec-23
 Name and Position Date

***APPROVED by:**

 Name and Position Date

 Name and Position

Notes:

- * Travel expenses include, but are not limited to accommodations, transportation and incidentals
- * Professional development expenses include, but are not limited to course registration fees
- * Alcohol cannot be expensed by an individual to a municipality
- * Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

**By approving and signing this expense claim, approvers are attesting that the claim abides by municipal expense policies to the best of their knowledge*