

Municipality of the County of Inverness Expense Claim

Claimant's Name: Catherine Gillis
 Claimant's Title: Deputy Warden

Month: November
 Year: 2023

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @	Meals			Other Expenses	Total Expense
					Breakfast	Lunch	Dinner		
				0.5770	\$ 13.00	\$ 15.00	\$ 20.00		
November 07/2023	Travel to Halifax for Federation of Municipalities Meeting	Halifax	300	0.5770					173.00
				0.5770					
Nov 7/23	Supper in Halifax	La Fresca		0.5770					56.80
Nov 8/23	Supper in Halifax	Keg		0.5770					70.15
				0.5770					
Nov 9/23	Travel home from Conference	Halifax to Inverness	300	0.5770					173.00
				0.5770					
				0.5770					
				0.5770					
				0.5770					
Total									472.95

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Notes:

- * Travel expenses include, but are not limited to accommodations, transportation and incidentals
- * Professional development expenses include, but are not limited to course registration fees
- * Alcohol cannot be expensed by an individual to a municipality
- * Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

Name and Position _____ Date _____

*APPROVED by:

Name and Position _____ Date _____

Name and Position _____

*By approving and signing this expense claim, approvers are attesting that the claim abides by municipal expense policies to the best of their knowledge

Municipality of the County of Inverness Expense Claim

Claimant's Name: Catherine Gillis
 Claimant's Title: Deputy Warden

Month: May Federation of Municipalities
 Year: 2023

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @	Meals			Other Expenses	Total Expense
					Breakfast	Lunch	Dinner		
				0.5770	\$ 13.00	\$ 15.00	\$ 20.00		
May 23/23	Travel to Airport	Halifax Airport	260	0.5770					150.00
May 23/23	Lunch (Flyer + F. Akini)			0.5770					20.99
May 25/23	to convention center from Brookside Drive	Taxi		0.5770					29.00
May 25/23	Dinner - Erin + Claude	Ruth's Chris		0.5770					151.42
May 26/23	Dinner - Erin	Dimi		0.5770					51.08
May 26/23	Taxi from dinner			0.5770					18.00
May 27/23	Dinner il Fornello - Erin (with Johnsa)	Il Fornello		0.5770					64.00
	Erin + I taxi to hotel			0.5770					29.00
May 28/23	Breakfast	Golden Eggs		0.5770					25.99
May 31/23	Taxi to Airport			0.5770					43.00
May 31/23	Travel to home	HFX YHZ to July	260	0.5770					150.00
Total									

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