COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Claude Poirier POI014 10-210-2110-211321
Claimant's Title: Councillor

Month: January
Year: 2025

			Travel				Meals				Professional Development	Other	Total Expense
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5838	Other incidentals and accommodation	Total Travel	Breakfast 10.00	Lunch 20.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses	
15-Jan-25	Meeting in Port Hood	Port Hood	198	115.5924		115.59				-			115.59
16-Jan-25	Meeting in Mulgrave	Mulgrave	320	186.8160		186.82				-			186.82
23-Jan-25	Meeting in Port Hood	Port Hood	198	115.5924		115.59				-			115.59
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-							-
				-		-							-
				-		-				-			-
				-		-				-			-
				-		-				-			-
Total			716			$ 418.00				$ -	$ -	$ -	$ 418.00
						TRAVEL				MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Claude Poirier POI014 10-210-2110-211321
Claimant's Title: Councillor

Month: February
Year: 2025

			Travel				Meals				Professional Development	Other	Total Expense
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5838	Other incidentals and accommodation	Total Travel	Breakfast 10.00	Lunch 20.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses	
6-Feb-25	Meeting in Port Hood	Port Hood	198	115.5924		115.59				-			115.59
11-Feb-25	Meeting in NE Margaree	Margaree	90	52.5420		52.54				-			52.54
20-Feb-25	Meeting in Port Hood	Port Hood	198	115.5924		115.59				-			115.59
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-							-
				-		-							-
				-		-				-			-
				-		-				-			-
				-		-				-			-
Total			486			$ 283.73				$ -	$ -	$ -	$ 283.73
						TRAVEL				MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Claude Poirier POI014 10-210-2110-211321
Claimant's Title: Councillor

Month: March
Year: 2025

			Travel				Meals				Professional Development	Other	Total Expense
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5838	Other incidentals and accommodation	Total Travel	Breakfast 10.00	Lunch 20.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses	
19-Mar-25	Meeting in Port Hood	Port Hood	198	115.5924		115.59				-			115.59
20-Mar-25	Meeting in NE Margaree	Port Hood	198	115.5924		115.59				-			115.59
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-							-
				-		-							-
				-		-				-			-
				-		-				-			-
				-		-				-			-
Total			396			$ 231.18				$ -	$ -	$ -	$ 231.18
						TRAVEL				MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Claude Poirier POI014 10-210-2110-211321
Claimant's Title: Councillor

Month: April
Year: 2025

			Travel				Meals				Professional Development	Other	Total Expense
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5838	Other incidentals and accommodation	Total Travel	Breakfast 13.00	Lunch 15.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses	
3-Apr-25	Meeting in Port Hood	Port Hood	198	115.5924		115.59				-			115.59
24-Apr-25	Meeting in Port Hood	Port Hood	198	115.5924		115.59				-			115.59
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
Total			396			$ 231.18				$ -	$ -	$ -	$ 231.18
						TRAVEL				MEALS	PD	OTHER	TOTAL EXPENSE

Municipality of the County of Inverness Expense Claim

Claimant's Name: Claude Poirier

Month: May

Claimant's Title: Councillor

Year: 2025

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @	Meals			Other Expenses	Total Expense
					Breakfast	Lunch	Dinner		
				0.5838	$ 13.00	$ 15.00	$ 20.00		
7-May-25	Court House	Port Hood	198	0.5838					115.59
8-May-25	Court House	Port Hood	198	0.5838					115.59
9-May-25	Meeting	Port Hawkesbury	296	0.5838					172.80
15-May-25	Meeting	Mulgrave	320	0.5838					186.82
21-May-25	Court House	Port Hood	198	0.5838					115.59
22-May-25	Court House	Port Hood	198	0.5838					115.59
27-May-25	Airport	Halifax	370	0.5838					216.01
28-May-25	Lunch	Goffs		0.5838		25.08			25.08
29-05-2025	Supper	keg Ottawa		0.5838			72.15		72.15
30-May-25	Lunch	Social Safely		0.5838		34.58			34.58
31-May-25	Payment for Taxi			0.5838				12.00	12.00
Total			1,778.00		-	59.66	72.15	12.00	1,181.81

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

3-Sep-24

Name and Position *Date*

***APPROVED by:**

Name and Position *Date*

Name and Position

**By approving and signing this expense claim, approvers are attesting that the claim abides by municipal expense policies to the best of their knowledge*

Notes:

** Travel expenses include, but are not limited to accommodations, transportation and incidentals*

* Professional development expenses include, but are not limited to course registration fees

** Alcohol cannot be expensed by an individual to a municipality*

** Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development*

Municipality of the County of Inverness Expense Claim

Claimant's Name: Claude Poirier

Month: May

Claimant's Title: Councillor

Year: 2025

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @	Meals			Other Expenses	Total Expense
					Breakfast	Lunch	Dinner		
				0.5838	$ 13.00	$ 15.00	$ 20.00		
2-Jun-25	Big Rig Brewing	Ottawa		0.5838		35.64			35.64
28-May-25	Airport Parking	Halifax		0.5838				140.00	140.00
				0.5838					-
				0.5838					-
				0.5838					-
				0.5838					-
				0.5838					-
				0.5838					-
				0.5838					-
				0.5838					-
				0.5838					-
Total			-		-	35.64	-	140.00	175.64

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

3-Sep-24

Name and Position *Date*

***APPROVED by:**

Name and Position *Date*

Name and Position

Notes:

** Travel expenses include, but are not limited to accommodations, transportation and incidentals*
* Professional development expenses include, but are not limited to course registration fees
** Alcohol cannot be expensed by an individual to a municipality*
** Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development*

**By approving and signing this expense claim, approvers are attesting that the claim abides by municipal expense policies to the best of their knowledge*

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Claude Poirier POI014 10-210-2110-211321
Claimant's Title: Councillor

Month: June
Year: 2025

			Travel				Meals				Professional Development	Other	Total Expense
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5932	Other incidentals and accommodation	Total Travel	Breakfast 13.00	Lunch 15.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses	
3-Jun-25	Meeting Halifax to Cheticamp	Halifax	370	219.4840		219.48				-			219.48
5-Jun-25	Mulgrave Return Cheticamp	Mulgrave	320	189.8240		189.82				-			189.82
19-Jun-25	Port Hood to Cheticamp	Port Hood	198	117.4536		117.45				-			117.45
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
Total			888			$ 526.76				$ -	$ -	$ -	$ 526.76
						TRAVEL				MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Claude Poirier POI014 10-210-2110-211321
Claimant's Title: Councillor

Month: July
Year: 2025

			Travel				Meals				Professional Development	Other	Total Expense
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5932	Other incidentals and accommodation	Total Travel	Breakfast 13.00	Lunch 15.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses	
3-Jul-25	Council Meeting	Port Hood	198	117.4536		117.45				-			117.45
10-Jul-25	Council Meeting	Port Hood	198	117.4536		117.45				-			117.45
17-Jul-25	Council Meeting	Port Hood	198	117.4536		117.45				-			117.45
24-Jul-25	Travel from Cheticamp to Port Hawkesbury	Port Hawkesbury	296	175.5872		175.59				-			175.59
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
Total			890			$ 527.95				$ -	$ -	$ -	$ 527.95
						TRAVEL				MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Claude Poirier POI014 10-210-2110-211321
Claimant's Title: Councillor

Month: August
Year: 2025

			Travel				Meals				Professional Development	Other	Total Expense
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5932	Other incidentals and accommodation	Total Travel	Breakfast 13.00	Lunch 15.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses	
26-Aug-25	Trip from Cheticamp to Port Hawkesbury	Port Hawkesbury	296	175.5872		175.59				-			175.59
27-Aug-25	Trip from Cheticamp to Port Hawkesbury	Port Hawkesbury	296	175.5872		175.59				-			175.59
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
Total			592			$ 351.17				$ -	$ -	$ -	$ 351.17
						TRAVEL				MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Claude Poirier POI014 10-210-2110-211321
Claimant's Title: Councillor

Month: September
Year: 2025

			Travel				Meals				Professional Development	Other	Total Expense
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5932	Other incidentals and accommodation	Total Travel	Breakfast 13.00	Lunch 15.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses	
26-Sep-25	Hotel Stay - Homewood Suites	Downtown Halifax		-	268.8900	268.89				-			268.89
4-Sep-25	Travel from Cheticamp to Mabou	Mabou	152	90.1664		90.17				-			90.17
12-Sep-25	Travel from Cheticamp to Sydney	Sydney	346	205.2472		205.25				-			205.25
18-Sep-25	Travel from Cheticamp to Mulgrave	Mulgrave	320	189.8240		189.82				-			189.82
24-Sep-25	Travel from Cheticamp to Port Hood	Port Hood	198	117.4536		117.45				-			117.45
26-Sep-25	Travel from Cheticamp to Halifax	Halifax	814	482.8648		482.86				-			482.86
29-Sep-25	Travel from Cheticamp to Halifax	Halifax	814	482.8648		482.86				-			482.86
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
Total			2,644			$ 1,837.31				$ -	$ -	$ -	$ 1,837.31
						TRAVEL				MEALS	PD	OTHER	TOTAL EXPENSE