

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
Claimant's Title: Councillor

Month: January
Year: 2025

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
Claimant's Title: Councillor

Month: February
Year: 2025

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
Claimant's Title: Councillor

Month: March
Year: 2025

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
 Claimant's Title: Councillor

Month: April
 Year: 2025

			Travel				Meals			Professional Development	Other	Total Expense	
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5838	Other incidentals and accommodation	Total Travel	Breakfast 13.00	Lunch 15.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses	
3-Apr-25	Meeting in Port Hood	Port Hood	150	87.5700		87.57				-			87.57
9-Apr-25	Meeting in Port Hood and Baddeck	Port Hood	234	136.6092		136.61				-			136.61
10-Apr-25	Meeting in Port Hawkesbury	Port Hawkesbury	240	140.1120		140.11				-			140.11
22-Apr-25	Meeting in Cheticamp	Cheticamp	90	52.5420		52.54				-			52.54
24-Apr-25	Meeting in Port Hood	Port Hood	150	87.5700		87.57				-			87.57
30-Apr-25	Meeting in Truro	Truro	546	318.7548		318.75				-			318.75
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
Total			1,410			\$ 823.16				\$ -	\$ -	\$ -	\$ 823.16
							TRAVEL			MEALS	PD	OTHER	TOTAL EXPENSE

Municipality of the County of Inverness Expense Claim

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322

Month: May

Claimant's Title: Councillor

Year: 2025

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5838	Meals			Other Expenses	Total Expense
					Breakfast	Lunch	Dinner		
7-May-25	Court House	Port Hood	150	0.5838					87.57
8-May-25	Court House	Port Hood	150	0.5838					87.57
21-May-25	Court House	Port Hood	150	0.5838					87.57
22-May-25	Court House	Port Hood	150	0.5838					87.57
27-May-25	Court House	Port Hood	150	0.5838					87.57
				0.5838					-
				0.5838					-
				0.5838					-
				0.5838					-
				0.5838					-
Total				750.00		-	-	-	437.85

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Notes:

Name and Position

3-Sep-24
Date

* Travel expenses include, but are not limited to accommodations, transportation and incidentals

* Professional development expenses include, but are not limited to course registration fees

* Alcohol cannot be expensed by an individual to a municipality

* Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

***APPROVED by:**

Name and Position

Date

Name and Position

*By approving and signing this expense claim, approvers are attesting that the claim abides by municipal expense policies to the best of their knowledge

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
 Claimant's Title: Councillor

Month: June
 Year: 2025

			Travel				Meals			Professional Development	Other	Total Expense	
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5932	Other incidentals and accommodation	Total Travel	Breakfast 13.00	Lunch 15.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses	
3-Jun-25	Cheticamp to Inverness	Port Hood	80	47.4560		47.46				-			47.46
5-Jun-25	Cheticamp to Port Hood	Port Hood	150	88.9800		88.98				-			88.98
19-Jun-25	Cheticamp to Port Hood	Port Hood	150	88.9800		88.98				-			88.98
20-Jun-25	Cheticamp to Port Hood	Port Hood	150	88.9800		88.98				-			88.98
20-Jun-25	Cheticamp to Port Hawkesbury	Port Hawkesbury	240	142.3680		142.37				-			142.37
20-Jun-25	Port Hawkesbury to Cheticamp	Cheticamp	90	53.3880		53.39				-			53.39
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
Total			860			\$ 510.15				\$ -	\$ -	\$ -	\$ 510.15
							TRAVEL			MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PH1004 10-210-2110-211322
Claimant's Title: Councillor

Month: July
Year: 2025

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
 Claimant's Title: Councillor

Month: August
 Year: 2025

			Travel				Meals			Professional Development	Other	Total Expense	
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5932	Other incidentals and accommodation	Total Travel	Breakfast 13.00	Lunch 15.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses	
18-Aug-25	Trip from Margaree to Cheticamp	Port Hood	90	53.3880		53.39				-			53.39
23-Aug-25	Trip from Margaree to Port Hood	Port Hood	150	88.9800		88.98				-			88.98
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
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				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
Total			240			\$ 142.37				\$ -	\$ -	\$ -	\$ 142.37
										TRAVEL	MEALS	PD	OTHER
													TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
 Claimant's Title: Councillor

Month: September
 Year: 2025

			Travel				Meals			Professional Development	Other	Total Expense	
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5932	Other incidentals and accommodation	Total Travel	Breakfast 13.00	Lunch 15.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses	
4-Sep-25	Trip from Margaree to Port Hood	Port Hood	150	88.9800		88.98				-		88.98	
8-Sep-25	Trip from Margaree to Port Hawkesbury	Port Hawkesbury	240	142.3680		142.37				-		142.37	
13-Sep-25	Trip from Margaree to Cheticamp	Cheticamp	90	53.3880		53.39				-		53.39	
18-Sep-25	Trip from Margaree to Port Hood	Port Hood	150	88.9800		88.98				-		88.98	
24-Sep-25	Trip from Margaree to Port Hood	Port Hood	150	88.9800		88.98				-		88.98	
				-		-				-		-	
				-		-				-		-	
				-		-				-		-	
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				-		-				-		-	
				-		-				-		-	
				-		-				-		-	
Total			780			\$ 462.70				\$ -	\$ -	\$ -	\$ 462.70
							TRAVEL			MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
 Claimant's Title: Councillor

Month: October
 Year: 2025

			Travel				Meals			Professional Development	Other	Total Expense	
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5932	Other incidentals and accommodation	Total Travel	Breakfast 13.00	Lunch 15.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses	
2-Oct-25	Trip to Port Hood	Port Hood	150	88.9800		88.98				-			88.98
16-Oct-25	Trip to Port Hood	Port Hood	150	88.9800		88.98				-			88.98
20-Oct-25	Trip to Cheticamp	Cheticamp	90	53.3880		53.39				-			53.39
29-Oct-25	Trip to Cheticamp	Cheticamp	90	53.3880		53.39				-			53.39
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
				-		-				-			-
Total			480			\$ 284.74				\$ -	\$ -	\$ -	\$ 284.74
							TRAVEL			MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Blair Phillips PHI004 10-210-2110-211322
 Claimant's Title: Councillor

Month: November
 Year: 2025

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	Travel			Meals			Professional Development <small>Includes all professional development and training</small>	Other	Total Expense
			kms driven	Mileage calculated @ 0.5932	Other incidentals and accommodation	Total Travel	Breakfast 13.00	Lunch 15.00	Dinner 20.00		
4-Nov-25	Travel from Margaree to Halifax	Halifax	360	213.5520		213.55					213.55
7-Nov-25	Travel from Halifax to Margaree	Margaree	360	213.5520		213.55					213.55
13-Nov-25	Travel from Margaree to Port Hood	Port Hood	150	88.9800		88.98					88.98
20-Nov-25	Travel from Margaree to Port Hood	Port Hood	150	88.9800		88.98					88.98
26-Nov-25	Travel from Margaree to Port Hood	Port Hood	150	88.9800		88.98					88.98
				-		-					-
				-		-					-
				-		-					-
				-		-					-
				-		-					-
				-		-					-
				-		-					-
Total			1,170			\$ 694.04					\$ 694.04
						TRAVEL				MEALS	PD
										OTHER	TOTAL EXPENSE