

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Claude Poirier POI014 10-210-2110-211321
 Claimant's Title: Councillor

Month: January
 Year: 2025

			Travel				Meals				Professional Development	Other	Total Expense	
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5838	Other incidentals and accommodation	Total Travel	Breakfast 10.00	Lunch 20.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses		
15-Jan-25	Meeting in Port Hood	Port Hood	198	115.5924		115.59				-			115.59	
16-Jan-25	Meeting in Mulgrave	Mulgrave	320	186.8160		186.82				-			186.82	
23-Jan-25	Meeting in Port Hood	Port Hood	198	115.5924		115.59				-			115.59	
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Total			716			\$ 418.00				\$ -	\$ -	\$ -	\$ 418.00	
						TRAVEL					MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Claude Poirier POI014 10-210-2110-211321
 Claimant's Title: Councillor

Month: March
 Year: 2025

			Travel				Meals				Professional Development	Other	Total Expense	
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5838	Other incidentals and accommodation	Total Travel	Breakfast 10.00	Lunch 20.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses		
19-Mar-25	Meeting in Port Hood	Port Hood	198	115.5924		115.59				-			115.59	
20-Mar-25	Meeting in NE Margaree	Port Hood	198	115.5924		115.59				-			115.59	
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Total			396			\$ 231.18				\$ -	\$ -	\$ -	\$ 231.18	
						TRAVEL					MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Claude Poirier POI014 10-210-2110-211321
 Claimant's Title: Councillor

Month: April
 Year: 2025

			Travel				Meals				Professional Development	Other	Total Expense
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5838	Other incidentals and accommodation	Total Travel	Breakfast 13.00	Lunch 15.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses	
3-Apr-25	Meeting in Port Hood	Port Hood	198	115.5924		115.59				-			115.59
24-Apr-25	Meeting in Port Hood	Port Hood	198	115.5924		115.59				-			115.59
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Total			396			\$ 231.18				\$ -	\$ -	\$ -	\$ 231.18
						TRAVEL				MEALS	PD	OTHER	TOTAL EXPENSE

Municipality of the County of Inverness Expense Claim

Claimant's Name: Claude Poirier

Month: May

Claimant's Title: Councillor

Year: 2025

Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @	Meals			Other Expenses	Total Expense
					Breakfast	Lunch	Dinner		
					\$	\$	\$		
7-May-25	Court House	Port Hood	198	0.5838	13.00	15.00	20.00		115.59
8-May-25	Court House	Port Hood	198	0.5838					115.59
9-May-25	Meeting	Port Hawkesbury	296	0.5838					172.80
15-May-25	Meeting	Mulgrave	320	0.5838					186.82
21-May-25	Court House	Port Hood	198	0.5838					115.59
22-May-25	Court House	Port Hood	198	0.5838					115.59
27-May-25	Airport	Halifax	370	0.5838					216.01
28-May-25	Lunch	Goffs		0.5838		25.08			25.08
29-05-2025	Supper	keg Ottawa		0.5838			72.15		72.15
30-May-25	Lunch	Social Safely		0.5838		34.58			34.58
31-May-25	Payment for Taxi			0.5838				12.00	12.00
Total			1,778.00		-	59.66	72.15	12.00	1,181.81

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Notes:

Name and Position 3-Sep-24
Date

***APPROVED by:**

Name and Position Date

Name and Position

- * Travel expenses include, but are not limited to accommodations, transportation and incidentals
- * Professional development expenses include, but are not limited to course registration fees
- * Alcohol cannot be expensed by an individual to a municipality
- * Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development

**By approving and signing this expense claim, approvers are attesting that the claim abides by municipal expense policies to the best of their knowledge*

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Claude Poirier POI014 10-210-2110-211321
 Claimant's Title: Councillor

Month: August
 Year: 2025

			Travel				Meals				Professional Development	Other	Total Expense	
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5932	Other incidentals and accommodation	Total Travel	Breakfast 13.00	Lunch 15.00	Dinner 20.00	Total Meals	Includes air professional development and training	Includes any other Councillor-related expenses		
26-Aug-25	Trip from Cheticamp to Port Hawkesbury	Port Hawkesbur	296	175.5872		175.59				-			175.59	
27-Aug-25	Trip from Cheticamp to Port Hawkesbury	Port Hawkesbur	296	175.5872		175.59				-			175.59	
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Total			592			\$ 351.17				\$ -	\$ -	\$ -	\$ 351.17	
						TRAVEL					MEALS	PD	OTHER	TOTAL EXPENSE

COUNCIL & CAO EXPENSE TEMPLATE

Claimant's Name: Claude Poirier POI014 10-210-2110-211321
 Claimant's Title: Councillor

Month: September
 Year: 2025

			Travel				Meals				Professional Development	Other	Total Expense	
Date Expense Incurred	Business Purpose of Expense: must include: meeting name/conference	Location	kms driven	Mileage calculated @ 0.5932	Other incidentals and accommodation	Total Travel	Breakfast 13.00	Lunch 15.00	Dinner 20.00	Total Meals	Includes all professional development and training	Includes any other Councillor-related expenses		
26-Sep-25	Hotel Stay - Homewood Suites	Downtown Halifax		-	268.8900	268.89				-			268.89	
4-Sep-25	Travel from Cheticamp to Mabou	Mabou	152	90.1664		90.17				-			90.17	
12-Sep-25	Travel from Cheticamp to Sydney	Sydney	346	205.2472		205.25				-			205.25	
18-Sep-25	Travel from Cheticamp to Mulgrave	Mulgrave	320	189.8240		189.82				-			189.82	
24-Sep-25	Travel from Cheticamp to Port Hood	Port Hood	198	117.4536		117.45				-			117.45	
26-Sep-25	Travel from Cheticamp to Halifax	Halifax	814	482.8648		482.86				-			482.86	
29-Sep-25	Travel from Cheticamp to Halifax	Halifax	814	482.8648		482.86				-			482.86	
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Total			2,644			\$ 1,837.31				\$ -	\$ -	\$ -	\$ 1,837.31	
						TRAVEL					MEALS	PD	OTHER	TOTAL EXPENSE

