

APPLICATION IS HEREBY MADE on the ____ day of the month of _____ in 20__ by:

Full Name of all Property Owners	Phone Number(s)	Email	Mailing Address

for the proposed alteration of the property located at: (enter civic address and PID# if known)

as a Heritage Property under the provisions of the Provincial Heritage Property Act.

In signing below, I agree that:

- The information I have provided in this application is true and accurate to the best of my knowledge.
- I will provide additional details to assist the municipal staff, Heritage Advisory Committee, and members of the Council in their consideration of this matter.
- I am the legal property owner submitting this application to alter my registered heritage property, as outlined in the Provincial Heritage Property Act and the applicable municipal Heritage Property By-Law.
- I am aware of the potential implications of completing substantial alterations to character defining elements of my property prior to receiving Council approval, as outlined in the Provincial Heritage Property Act and the applicable municipal Heritage Property By-Law.

Signature of all Registered Owner(s) of the Property:

Submit this completed application form, proof of ownership, and property photographs by email to:

Lyne.Allain@invernesscounty.ca

Along with this completed form, please attach:

- any additional information regarding the planned alterations, such as plans, sketches, building inspector notes, etc.,
- a copy of a deed / title or proof of ownership,
- up to 15 photographs of your property in the areas where alterations are planned and images of planned changes (such as a new door you want to order and install) to your submission of this application form and describe the photographs in the form on page 2 below.

Below on pages 3 to 7 are tables for you to include information for up to 5 planned alterations.

If you have more alterations, contact Lyne Allain for a longer form by email to:

Lyne.Allain@invernesscounty.ca

#	Image Name (ex. IMG_123 or Front Door)	Description of Important Features Visible in Photograph
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Proposed Alteration One:	
Character Defining Element to be altered or affected	
Description of alterations provided by property owner	
Reason for proposed alterations provided by property owner	

Proposed Alteration Two:	
Character Defining Element to be altered or affected	
Description of alterations provided by property owner	
Reason for proposed alterations provided by property owner	

Proposed Alteration Three:	
Character Defining Element to be altered or affected	
Description of alterations provided by property owner	
Reason for proposed alterations provided by property owner	

Proposed Alteration Four:	
Character Defining Element to be altered or affected	
Description of alterations provided by property owner	
Reason for proposed alterations provided by property owner	

Proposed Alteration Five:	
Character Defining Element to be altered or affected	
Description of alterations provided by property owner	
Reason for proposed alterations provided by property owner	