

Regular Council Meeting
Thursday, September 3, 2026
9:30 a.m.
Council Chambers

MINUTES

Council: Warden Bonny MacIsaac
Deputy Warden Lynn Chisholm
Councillor John MacLennan
Councillor Catherine Gillis
Councillor Claude Poirier
Councillor Blair Phillips

Staff: Keith MacDonald, Chief Administrative Officer
Morgan Murray, Director of Culture and Community Development
Jim Davis, Director of Finance
Nicole MacFarlane, Accounting Manager
Debbie Nicholson, Administrative Assistant to Council/Chief Administrative Officer
Megan Wludyka, Chief Communications Officer
Siobhan Beaton, Communications & Digital Marketing Coordinator
Michelle Coffin, Policy Analyst

1. CALL TO ORDER AND ROLL CALL

Warden MacIsaac called the meeting to order at 9:30 a.m. and welcomed all in attendance. Roll call was taken.

2. APPROVAL OF AGENDA

MOTION: *That the agenda be approved as presented.*
MOVED BY: Deputy Warden Chisholm
SECONDED BY: Councillor Poirier
MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

Warden MacIsaac acknowledged that the land on which we gather is located in the ancestral and unceded territory of the Mi'kmaq people.

4. APPROVAL OF MINUTES

MOTION: *That the Council meeting minutes of June 26, 2026, be approved as presented.*

MOVED BY: Councillor Gillis
SECONDED BY: Councillor Phillips
MOTION CARRIED

MOTION: *That the Regular Council meeting minutes of July 9, 2026 be approved as presented.*

MOVED BY: Councillor Poirier
SECONDED BY: Deputy Warden Chisholm
MOTION CARRIED

MOTION: *That the Committee of the Whole meeting minutes of July 16, 2026 be approved as presented.*

MOVED BY: Councillor Phillips
SECONDED BY: Councillor Gillis
MOTION CARRIED

MOTION: *That the Special Council meeting minutes of July 30, 2026 be approved as presented.*

MOVED BY: Councillor Phillips
SECONDED BY: Deputy Warden Chisholm
MOTION CARRIED

5. RESOLUTION: DESTRUCTION OF DOCUMENTS, BATCH 3

Whereas Municipal staff are in the process of reviewing and removing municipal documents for significant historical and/or value to staff projects before the Municipality proceeds with the destruction of the documents; and

Whereas the documents have been coded and indexed based on the AMANS Records Management Manual in preparation for archiving or disposing of past records; and

Whereas the documents primarily contain outdated information that has been deemed to have low historical value and primarily contain confidential information under Nova Scotia statutes and therefore will not be accessible to the public or local heritage researchers;

Therefore be it resolved that Council approve the destruction of the records in boxes 166 – 321.

MOVED BY: Councillor Gillis
SECONDED BY: Deputy Warden Chisholm
RESOLUTION PASSED

6. RESOLUTION: INVERNESS COUNTY APPROVED SIGNING AUTHORITIES

Whereas the position of Director of Finance for the Municipality of the County of Inverness is delegated signing authority by the Council of the Municipality; and

Whereas Christina MacDonnell, Director of Finance for the Municipality began maternity leave on August 14, 2026; and

Whereas Jim Davis was appointed to the position of Acting Director of Finance for the Municipality of the County of Inverness on August 18;

Therefore be it resolved that the Council of the Municipality of the County of Inverness delegate signing authority to Jim Davis during his time in the position of Acting Director of Finance.

MOVED BY: Councillor Gillis

SECONDED BY: Deputy Warden Chisholm

RESOLUTION PASSED

7. COMMUNITY FUNDING PROGRAM (Morgan Murray)

The newly adopted Municipal Community Funding Policy provides a consistent and transparent framework for administering municipal funding. It establishes common eligibility requirements, funding categories, application processes, and accountability measures for all community funding provided by the Municipality. Funding decisions are made using consistent criteria and process to ensure municipal funding is allocated fairly and responsibly. Further information can be found by visiting <https://invernesscounty.ca/services/funding/>.

8. AUGUST 11, 2026 TAX SALE RESULTS

A successful tax sale was held on August 11, 2026. The initial roll of properties contained 45 listings. Through a process of collections, or payment arrangements this list was shortened to 27 on the day of the sale. \$342,793.85 in outstanding taxes was collected as well as \$221,220.67 in surplus.

9. COMMUNITY DEVELOPMENT GRANT APPLICATION

Inverness County Centre for the Arts- Summer Youth Arts Camp

The request of Council is \$980 from District 3 CDC funds.

Direction to staff to set up a meeting with this organization and the municipality to further address this request.

10. CORRESPONDENCE

Letters were received from Raymond Bremner and Joanna Keating thanking the municipality for offering letters of support towards the bid for the City of Culture 2029 for Inverness Scotland.

Correspondence was received from Nolan Young, Minister of Labour, Skills and Immigration thanking the Strait Area Chiefs, Mayors and Wardens for supporting the creation of student residences at the NSCC Port Hawkesbury campus.

11. NEXT MEETING DATE

September 17, 2026 9:30 a.m. Committee of the Whole

12. "IN CAMERA"

MOTION: *That Council move to "In Camera" at 11:09 a.m. to discuss four items re: Section 22.2(a) acquisition, sale, lease and security of municipal property, four items re: Section 22.2(e) contract negotiations, two items re: Section 22.2(f) litigation or potential litigation and two items re: Section 22.2(c) personnel.*

MOVED BY: Deputy Warden Chisholm

SECONDED BY: Councillor Poirier

MOTION CARRIED

MOTION: *That Council move out of "In Camera" at 12:08 p.m.*

MOVED BY: Deputy Warden Chisholm

SECONDED BY: Councillor Gillis

MOTION CARRIED

13. ADJOURNMENT

MOTION: *That Council adjourn at 12:08 p.m.*

MOVED BY: Deputy Warden Chisholm

MOTION CARRIED